



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th St., Port Area
1018 Manila

NHQ-PCG/CG-9

04 October 2022

STANDARD OPERATING PROCEDURE

NUMBER08-22

**RULES AND REGULATIONS IN THE IMPLEMENTATION OF BANNING THE USE OF
SINGLE-USE PLASTICS IN ALL PCG UNITS**

SECTION 1. AUTHORITY:

- A. Republic Act No.9993: The Philippine Coast Guard Law of 2009 and its Implementing Rules and Regulations
- B. Presidential Decree No. 979: Marine Pollution Decree of 1976
- C. Presidential Decree No. 600: Marine Pollution Decree of 1974
- D. National Solid Waste Management Commission NSWNC Resolution No. 1363, Series of 2020
- E. Republic Act 9275: Philippine Clean Water Act of 2004
- F. Republic Act No. 3931 An Act Creating the National Water and Air
- G. Pollution Control Commission Republic Act 9003: Ecological Solid Waste Management Act of 2000
- H. Republic Act 7610: Local Government Code of 1991

SECTION 2. PURPOSE:

This Standard Operating Procedure (SOP) shall prescribe guidelines and implement rules and regulations to ban and/or prohibit the use of single-use plastics posing complex challenges as it contributes to the accumulation of solid waste materials made from plastics.

SECTION 3. SCOPE:

This SOP shall apply to all PCG personnel entering PCG premises including PCG Districts/Units/Bases, Coast Guard Stations/Substations, PCG commissioned vessels, and their tenants implementing the banning of the use of single-use plastics and proper segregation of garbage identified in the preceding paragraphs of this SOP.

SECTION 4. DEFINITION OF TERMS

The following terms are hereby added to establish a common understanding and interpretation of the requirements of this SOP.

- A. *Plastics* - solid material containing one or more synthetic organic high polymers and which is formed/shaped by heat and/or pressure either during the manufacture of the polymer or the fabrication into a finished product, have material properties ranging from hard and brittle to soft and elastic.

- B. *Single-use Plastics* – refer to the disposable plastics which are commonly used for plastic packaging and include items intended to be used once before they are thrown away or recycled. These include, but are not limited to, items such as grocery bags, food packaging films and bags, manufacturing water bottles, straws, stirrers, containers, styrofoams/styros, cups, sachets and plastic cutely.
- C. *Solid Waste Materials* - any discarded material that is abandoned by being disposed of, burned or incinerated, recycled, or considered "waste-like." Solid waste can be physically solid, liquid, semi-solid, or container of gaseous material.

SECTION 5. POLICY:

- A. This SOP shall adopt a comprehensive and systematic ecological waste management program to ensure the banning of the use of single-use plastics and strengthen the PCG's advocacy for the protection of the marine environment.
- B. The following materials which are considered single-use plastics and their derivatives are hereby banned from all sources within the PCG premises:
1. Plastic cups
 2. Plastic drinking straws;
 3. Plastic coffee stirrers;
 4. Plastic spoons;
 5. Plastic forks
 6. Plastic knives;
 7. Plastic labo and thin-filmed sando bags;
 8. Plastic wrappers including but not limited to shampoo, coffee, junk foods, bleaches, processed foods and the like;
 9. Any form of plastic analogous to the foregoing.

SECTION 6. RESPONSIBILITY:

A. Commander, Coast Guard Districts

- The Commander, Coast Guard District, in its Area of Responsibility, shall have the responsibility to designate the Commander, MEPCOM to act as the Head in the enforcement and implementation of this SOP.

B. Commander, Marine Environmental Protection Command.

- Direct all Commander, MEP Forces in the implementation of banning the use of single-use plastics as described under Section 5(B) of this SOP;
- Ensure monitoring and proper implementation of this SOP in all PCG units specifically those units/offices/base with no presence of MEPCOM or MEP Forces and recommend continuous development or amendment of the SOP if necessary;
- Continuously review rules and regulations of this SOP and ensure that they are updated and well disseminated to all PCG units concerned; and
- Promote measures to guide and encourage PCG personnel in establishing a sound, efficient, comprehensive and effective waste management program.

C. Commander, MEP-Forces in Coast Guard Districts

- Initiate lateral coordination with their respective Coast Guard District in the implementation of this SOP;
- Strictly monitor the implementation of this SOP that is practically equivalent to national law and policies for any violation thereof and impose appropriate fines and penalties stated herein; and
- Create a bulletin announcement visible to the public within the AOR concerning the banning of the use of single-use plastics and promote the use of biodegradable bags such as, but not limited to, eco-friendly and paper bags.

D. Commander, Headquarters Support Group

- Direct all NHQ-PCG tenants to abide by the implementation of the banning of the use of single-use plastics as described under Section 5 of this SOP;
- Promote the reduction and ban the use of single-use plastics that are substantial to minimize the long-term effects of single-use plastics within NHQ-PCG premises; and
- Create a bulletin announcement visible to the public within the NHQ-PCG in relation to the banning the use of single-use plastics.

SECTION 7. PENALTIES

A. It is prohibited to bring, use and litter any single-use plastic as defined and enumerated in Section 5 within the premises of NHQ-PCG, Coast Guard Districts and other Coast Guard Units.

B. PCG personnel found violating any of the provisions of Section 5 (B) of this SOP shall be penalized:

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| 1. First Offense | : Warning |
| 2. Second Offense | : Fine not less than P2,500.00 pesos |
| 3. Third Offense and Subsequent Offenses | : Fine not less than P5,000.00 pesos |

SECTION 8. EFFECTIVITY

This SOP shall take effect immediately upon approval.

BY COMMAND OF COAST GUARD ADMIRAL ABU:

TITO ALVIN G ANDAL
CG COMMO
Chief of Coast Guard Staff


JAYSIEBELL B FERRER
CG CDR
Coast Guard Adjutant