



**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
139 25<sup>th</sup> St., Port Area  
1018 Manila

NHQ-PCG/CG-1

23 February 2022

STANDING OPERATION PROCEDURES

NUMBER.....23-21

ADDENDUM 01-22

**ADDENDUM TO NHQ-PCG/CG-1 SOP NR 23-21 DATED 18 NOVEMBER 2021  
OTHERWISE KNOWN AS THE GUIDELINES AND PROCEDURES ON THE  
LATERAL ENTRY POLICY OF THE PCG**

- I. The provision on Section V.o. (1) pertaining to the composition of the PCG Lateral Entry Board is hereby amended, to read as follows:

**V. POLICIES**

x x x

- o. Composition:

- (1) The PCGLEB shall screen, evaluate and deliberate applicants for lateral entry and shall be composed of the following:

**PCG Lateral Entry Board**

<b><u>Name</u></b>	<b><u>Designation</u></b>
Deputy Commandant for Administration, PCG	Chairman
Coast Guard Inspector General-IAS	Member
Commander, CGHRMC	Member
Chief of Coast Guard Staff	Member
The Command Surgeon, CG Medical Service	Member
DC of CGS for HRM, CG-1	Member
DC of CGS for Intelligence, CG-2	Member
DC of CGS for Operations, CG-3	Member
DC of CGS for Education and Training, CG-12	Member

Commander, CG Legal Service	Member/Legal
Flag Office Legal Officer	Member/Legal
FMCPD (For deliberation of Non-Officer)	Member
Recruitment Officer (CGHRMC)	Secretariat

(2) A Technical Working Group (TWG) shall be created to initially screen and review the documents submitted by the lateral applicants and shall be composed of the following:

Deputy Commander, CGHRMC	- Chairman
Deputy Commander, CGLS	- Vice Chairman
ADC of CGS for HRM,CG-1	- Member
ADC of CGS for Intelligence, CG-2	- Member
CG Legal Service Representative	- Member
Chief, Procurement & Attrition Division, CGHRMC	-Secretariat
Asst. Chief Procurement & Attrition Division, CGHRMC	-Staff Secretariat

The TWG shall present to the Board the result of the screening as well as the recommendation for consideration.

The Board shall conduct a separate deliberation for Officers and Non-Officers.


x x x

- II. **RESCISSION.** All provisions of existing policies and regulations not consistent with the provisions of this policy are hereby rescinded or modified accordingly upon approval and effectivity of this SOP.
- III. **EFFECTIVITY.** This policy shall take effect immediately upon approval.

**BY COMMAND OF CG VICE ADMIRAL FABRICANTE:**

**OFFICIAL:**

**FERDINAN B PICAR**  
**CG COMMO**  
**Chief of Coast Guard Staff**

  
**JAYSIEBELL B FERRER**  
**CG CDR**  
**Coast Guard Adjutant**