



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

NHQ-PCG/CG-9

15 March 2024

**STANDING OPERATING PROCEDURE
NUMBER 06-24**

**AMENDED RULES AND REGULATIONS FOR THE IMPLEMENTATION OF
BANNING THE USE OF SINGLE-USE PLASTICS IN ALL PCG UNITS**

I. AUTHORITY:

- A. Republic Act No. 9993, "The Philippine Coast Guard Law of 2009", and its Implementing Rules and Regulations
- B. Republic Act No. 9275, "Philippine Clean Water Act of 2004"
- C. Republic Act No. 9003, "Ecological Solid Waste Management Act of 2000"
- D. Republic Act No. 7610, "Local Government Code of 1991"
- E. Presidential Decree No. 979, "Marine Pollution Decree of 1976"
- F. Presidential Decree No. 600, "Marine Pollution Decree of 1974"
- G. Republic Act No. 3931, "An Act Creating the National Water and Air Pollution Control Commission of 1964"
- H. National Solid Waste Management Commission (NSWMC) Resolution No. 1363, Series of 2020

II. PURPOSE:

This Standing Operating Procedure (SOP) shall prescribe guidelines and implementing rules and regulations to ban and prohibit the use of single-use plastics posing complex challenges as it contributes to the accumulation of solid waste materials made from plastics.

III. SCOPE:

This SOP shall apply to all Philippine Coast Guard (PCG) personnel entering PCG premises including Central Staff, Functional Commands, PCG Districts, Administrative Support Commands, Operational Support Commands, Special Service Commands and their tenants to implement and enforce the banning of single-use plastics and promote proper segregation of garbage identified in the preceding paragraphs of this SOP.

IV. DEFINITION OF TERMS

The following terms are hereby added to establish a common understanding and interpretation of the requirements of the SOP.

- A. **Plastics** - solid material containing one or more synthetic organic high polymers and which is formed/shaped by heat and/or pressure either during the manufacture of the polymer or the fabrication into a finished product, have material properties ranging from hard and brittle to soft and elastic.
- B. **Single-use Plastics** – refer to the disposable plastics that are commonly used for plastic packaging and include items intended to be used once before they are thrown away or recycled. These include, but are not limited to, items such as grocery bags, food packaging films and bags, manufacturing water bottles, straws, stirrers, containers, styrofoam / styro cups, sachets and plastic cutlery.
- C. **Solid Waste Materials** - Any discarded material that is abandoned by being disposed of, burned or incinerated, recycled, or considered "waste-like". Solid waste can physically be a solid, liquid, semi-solid or container of gaseous material.
- D. **Tenants** – Any members or personnel who occupy the PCG-owned land, buildings, units and bases.

V. **POLICY:**

- A. The SOP shall adopt a comprehensive and systematic ecological waste management program to ensure the banning of single-use plastics and strengthen the PCG's advocacy towards the protection of the marine environment.
- B. The following materials which are considered single-use plastics and their derivatives are hereby banned from all sources within the PCG premises:
 - 1. Plastic cups
 - 2. Plastic drinking straws;
 - 3. Plastic coffee stirrers;
 - 4. Plastic spoons;
 - 5. Plastic forks
 - 6. Plastic knives;
 - 7. Plastic labo and thin-filmed sando bags;
 - 8. Plastic wrappers including but not limited to shampoo, coffee, junk foods, bleaches, processed foods and the like; and
 - 9. Any form of plastic analogous to the foregoing.

VI. **RESPONSIBILITY:**

A. **Central Staff**

- 1. Deputy Chiefs of Coast Guard Staff shall be responsible for the implementation of this SOP within respective Offices and shall have the authority to punish erring PCG personnel.

2. Promote measures to guide and encourage PCG personnel to establish a sound, efficient, comprehensive and effective waste management program; and
3. Shall place placards or signage promoting or encouraging the use of alternative materials other than single-use plastics such as eco-friendly paper bags.

B. Commander of Coast Guard Districts

1. The Commanders of Coast Guard Districts through their respective District Support Groups (DSG) shall be responsible for the implementation of this SOP within the Offices and shall have the authority to punish erring PCG personnel;
2. Promote measures to guide and encourage PCG personnel to establish a sound, efficient, comprehensive and effective waste management program; and
3. Shall place placards or signage promoting or encouraging the use of alternative materials other than single-use plastics such as eco-friendly paper bags.

C. Commander of Functional Commands

1. The Commander, Functional Command shall be responsible for the implementation of this SOP within the Offices and shall have the authority to punish erring PCG personnel;
2. Promote measures to guide and encourage PCG personnel to establish a sound, efficient, comprehensive and effective waste management program; and
3. Shall place placards or signage promoting or encouraging the use of alternative materials other than single-use plastics such as eco-friendly paper bags.

D. Commander of Administrative Support Commands, Operational Support Commands and Special Service Commands

1. The Commander of Administrative Support Command, Operational Support Command and Special Service Command shall be responsible for the implementation of this SOP within the Offices and shall have the authority to punish erring PCG personnel;
2. Promote measures to guide and encourage PCG personnel to establish a sound, efficient, comprehensive and effective waste management program; and



3. Shall place placards or signage promoting or encouraging the use of alternative materials other than single-use plastics such as eco-friendly paper bags.

VII. PENALTIES

- A. It is prohibited to bring, use and litter single-use plastics as defined and enumerated in Section 5 within the premises of Central Staff, Functional Commands, PCG Districts, Administrative Support Commands, Operational Support Commands and Special Service Commands.
- B. Any PCG personnel or its tenants who are found violating any of the provisions of Section 5(B) of this SOP shall be penalized:

OFFENSE	PENALTIES
First Offense	Warning
Second Offense	Admonition
Third Offense and Subsequent Offenses	Reprimand

- C. The abovementioned penalties shall be dealt with under the Table of Authorized Punishment under Title XX (Disciplinary Powers of Commanding Officers) of the NHQPCG/Circular No. 13-19 dated 18 November 2019 (Revised Guidelines and Procedures on Disposition of Violations of Code of Conduct and Discipline for PCG Uniformed Personnel).

VIII. EFFECTIVITY

This SOP shall take effect on 28 February 2024.

BY COMMAND OF COAST GUARD ADMIRAL GAVAN:

OFFICIAL:

HOSTILLO ARTURO E CORNELIO
CG RADM
 Chief of Coast Guard Staff


JAYSIEBELL B FERRER
CG CDR
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