



**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
139 25<sup>th</sup> St., Port Area  
1018 Manila

DCS-HRM /CG-1

12 April 2024

**CIRCULAR  
NUMBER 15-21**

**AMENDMENT 01-24**

**AMENDMENT TO DCS-HRM/CG-1 CIRCULAR NR. 15-21 "GUIDELINES ON THE HIRING  
AND RENEWAL OF CONTRACT OF SERVICE (COS) AND  
JOB ORDER (JO) WORKERS IN THE PCG"**

I. Section V. (A)(6)(c) of DCS-HRM/CG-1 Circular 15-21 dated 27 August 2021 is amended to read as follows:

6. COS workers to be hired shall possess the following:

XXX

- c) For COS items with Salary Grade 11 above, applicants who possess 2nd level/professional level civil service shall be preferred. For COS items not requiring RA No. 1080 or other appropriate license, preference shall be given to applicants with civil service eligibility.

XXX

**II. REPEALING CLAUSE**

All provisions of existing policies and regulations not consistent with the provisions of this policy are hereby rescinded or modified accordingly upon approval and effectivity of this Circular.

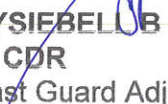
**III. EFFECTIVITY**

This policy shall take effect on 05 April 2024.

**BY COMMAND OF CG ADMIRAL GAVAN:**

**OFFICIAL:**

**HOSTILLO ARTURO E CORNELIO**  
**CG RADM**  
Chief of Coast Guard Staff

  
**JAYSIEBELL B FERRER**  
**CG CDR**  
Coast Guard Adjutant