



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1081 Manila

NHQ-PCG/HCGLSC

05 October 2023

MEMORANDUM CIRCULAR
NUMBER 07-23

AWARD OF COAST GUARD LOGISTICS BADGE

I. REFERENCES:

- a. HPCG Circular No 06-10 dated 24 May 2010 "PCG Awards and Decorations"
- b. Section I NHQ-PCG GO Nr 527 dated 04 July 2022 "Activation of Coast Guard Logistics Training Institute"

II. PURPOSE:

This circular prescribes the policies, guidelines, and procedures governing the award and wearing of the Coast Guard Logistics Badge.

III. SCOPE:

This circular applies to all PCG Officers, Non-Officers, Non-Uniformed personnel, PCGA and personnel from other agencies/institutions who will earn the Coast Guard Logistics Badge as prescribed by this circular.

IV. DEFINITION OF TERMS:

- a. **Badge** – and insignia of an organization/unit used to signify an achievement, qualification or level of expertise in a specific field or domain
- b. **Logistics** – the process of planning, implementing and controlling the efficient and effective flow of goods, services and information from the point of origin to the point of consumption or use.
- c. **Coast Guard Logistics Badge (CGLB)** – a badge awarded by the Commander, Coast Guard Logistics Systems Command to individuals who have demonstrated proficiency, expertise, leadership and contribution in the field of logistics.
- d. **Logistics Eligibility Test** – a test conducted to assess the qualifications of individuals eligible for the Coast Guard Logistics Badge. The test evaluates their knowledge, skills and competencies related to logistics within the Coast Guard. Successful completion of the test is typically a requirement for badge eligibility.

- e. **Coast Guard Logistics Officers Course** – a course design by the Logistics Training Institute to develop officers' knowledge and skills in logistics.
- f. **Coast Guard Logistics Non-Officers Course** – a course design by the Logistics Training Institute to develop Non-Officers knowledge and skills in logistics.
- g. **Logistics Training Institute (LTI)** – established training facility dedicated to providing training and education in logistics

V. OBJECTIVE:

1. To recognize deserving and qualified Officers, Non-Officers and Non-uniformed Personnel of the PCG in the performance of their duties and responsibilities as members of CGLSC as directed by Commander, CGLSC and/or Officers, Non-Officers and Non-Uniformed Personnel that are performing and/or have performed logistics functions in their respective units.
2. To recognize the invaluable contributions of PCGA and personnel from other agencies and institutions in their support towards the attainment of the mission of CGLSC.
3. To formulate policies, guidance and procedures for recommending, processing, deliberating and conferring of Coast Guard Logistics Badge.

VI. POLICY CONSIDERATIONS:

1. The Coast Guard Logistics Badge is an important symbol of the Coast Guard in recognition of competence and eligibility of both Officers, Non-Officers and Non-Uniformed Personnel who have been qualified with professional competence on planning and implementation of the acquisition, distribution, sustainment, utilization and disposal programs of all PCG assets and supplies.
2. The eligibility and qualifications for the award of the Coast Guard Logistics Badge will be duly conferred by the Commander, CGLSC.
3. Such eligibility will be awarded after the personnel have met the minimum requirements. This badge shall only be awarded by the Commander, CGLSC and the conferment shall be covered by a Special Order.

VII. COAST GUARD LOGISTICS BADGE:

A. Coast Guard Logistics Badge Description:

The Coast Guard Logistics Systems Command (CGLSC) is responsible for the planning and implementation of the acquisition, distribution, sustainment, utilization and disposal programs of all Philippine Coast Guard assets and supplies. The dedication of CGLSC personnel to their duties and their expertise in their craft create an outstanding identity among other offices within the service. As part of professionalism, the men and women of this

command established the Coast Guard Logistics Badge (CGLB) to commemorate their contribution not just to the command but to the PCG service in general. The proposed logo represents the objectives and duties of a Coast Guard Logistician.

1. **TRIANGLE** – Represents the stability of service and decision-making of the Coast Guard Logisticians. Etched within the proposed badge are the colors of the Philippine Flag to represent the service for the country.
2. **THREE GOLDEN FEATHERS** - Distribution of goods and services is part of the functions of CGLSC. The golden wings represent the effective and seamless mobility of service to the three main islands groups of the Philippines namely: Luzon, Visayas and Mindanao.
3. **CROSSED SABER** - Represents the rank of the Officers, the crossed swords represent the Officer's authority, responsibility, and readiness in ensuring the performance of their duties and responsibilities.
4. **CROSSED RIFLES** – Represents the rank of the Non-Officers, the crossed rifles represent the Non-officer's power and strength for the insurance of peace and their commitment to their duties and responsibilities as the manpower of the command in terms of disasters and calamities.
5. **CROSSED QUILL PEN** – Represents the symbol of intelligence and purity of the Non-Uniformed Personnel of CGLSC in their support for the command and also as one of the key contributors for the effective and efficient flow of government transactions.
6. **KEYS** – Symbolizes Integrity, Accountability and Transparency as the Core Values of CGLSC, they represent the command's role in identifying and capitalizing on possibilities for improvement, innovation and growth within the logistics domain. It reflects the command's proactive approach in unlocking potential and pursuing excellence in service delivery.
7. **OPEN BOOK** – Represents transparency in record management and also education and experience as the method of acquiring the characteristics of a Coast Guard Logistician. One of the examples is the establishment of the Coast Guard Logistics Officers Course (CGLOC) and Coast Guard Logistics Non-Officers Course (CGLNOC) through LTI that equips future Logistics Officers and Non-officers to be morally intelligent and disciplined through education.
8. **GEAR** – Represents functionality, system and efficiency in delivering services for the PCG and for the country.
9. **CROPS** – Symbolizes growth, sustainability and nourishment, these crops also represent the support of esteemed individuals for this Command in times of national crisis and disasters.

B. Types of Coast Guard Logistics Badge:

1. **Basic Logistics Badge** – Bronze color badge to include the triangle, three golden feathers, two swords, keys and open book.
2. **Advanced Logistics Badge** – Silver color badge to include the triangle, three golden feathers, two swords, key and open book. It supersedes the Basic Logistics Badge.
3. **Command Logistics Badge** – Gold color badge to include the triangle, three golden feathers, two swords, keys and open book. It supersedes the Advanced Logistics Badge.
4. **Command Logistics Badge with Star(s)** – Same with the Command Logistics Badge and with the star rank of the Flag Rank awardee. It supersedes the Command Logistics Badge.
5. **Honorary Logistics Badge** – Same with the Advanced Logistics Badge, except that the keys are changed to crops and crossed sword are change to crossed quill pen.
6. **Honorary Command Logistics Badge** – Same with the Command Logistics Badge: keys are changed to crops with star rank, which represents the star rank of the Commandant, PCG and such other Flag Ranks who serve as CGLSC guest of honor and keynote speaker.

C. Dimensions

1. CGLO Badge Dimensions

Overall Height – 2.70 cm
Triangle Height – 2.54 cm
Equilateral Triangle Side Length – 3.00 cm
Overall Length – 4.60 cm

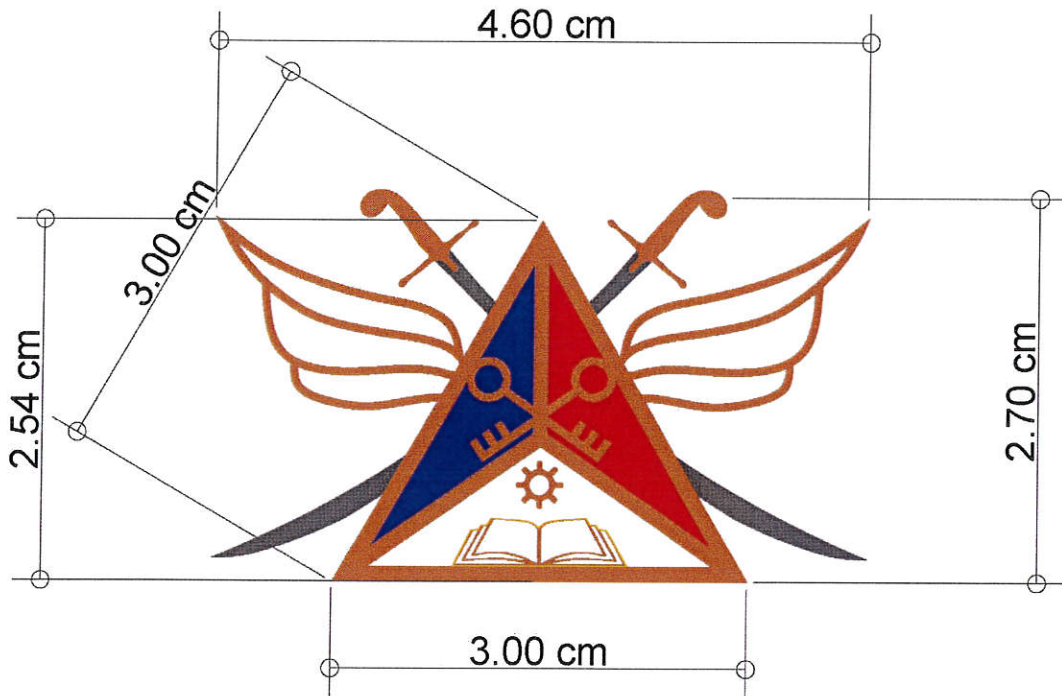
2. CGLNO Badge Dimensions

Overall Height – 2.54 cm
Equilateral Triangle Side Length – 3.00 cm
Overall Length – 4.60 cm

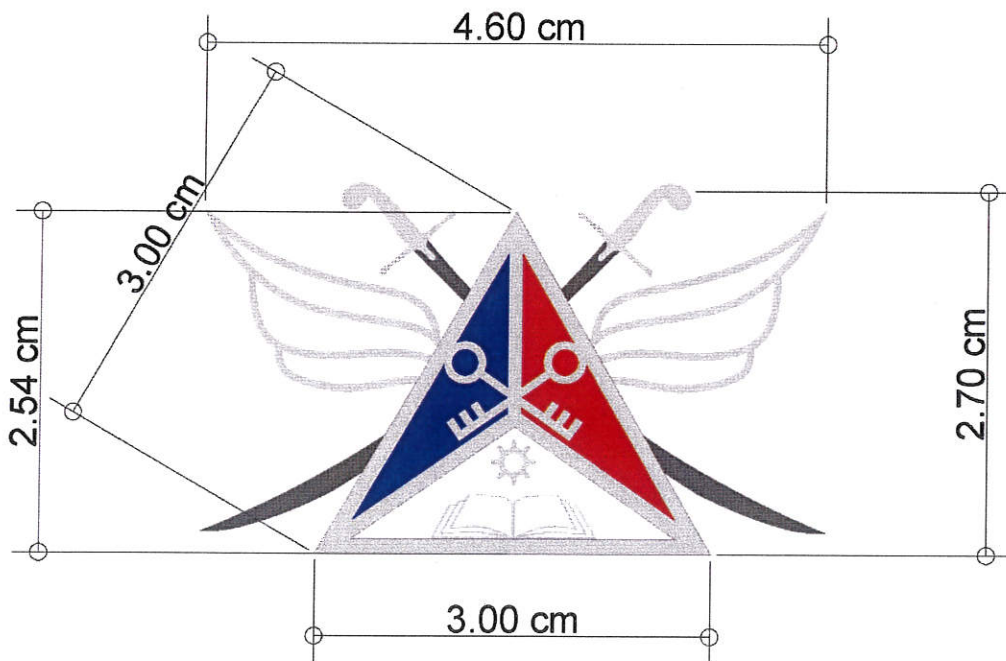
D. Illustration

1. CGLB For Officers

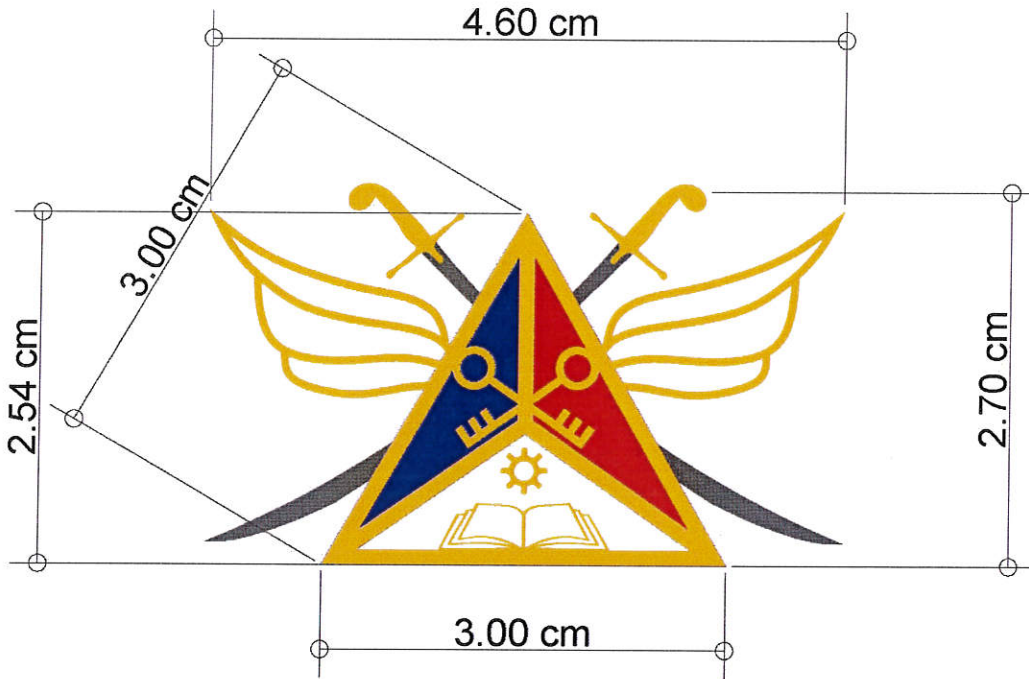
Basic Logistics Badge



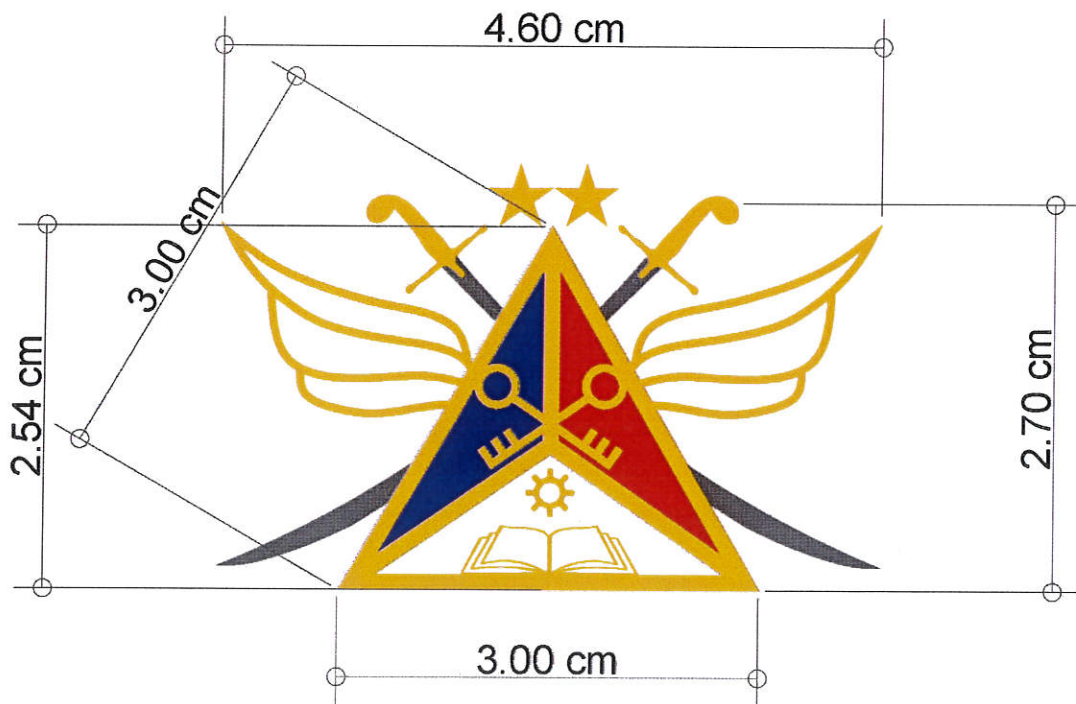
Advance Logistics Badge



Command Logistics Badge

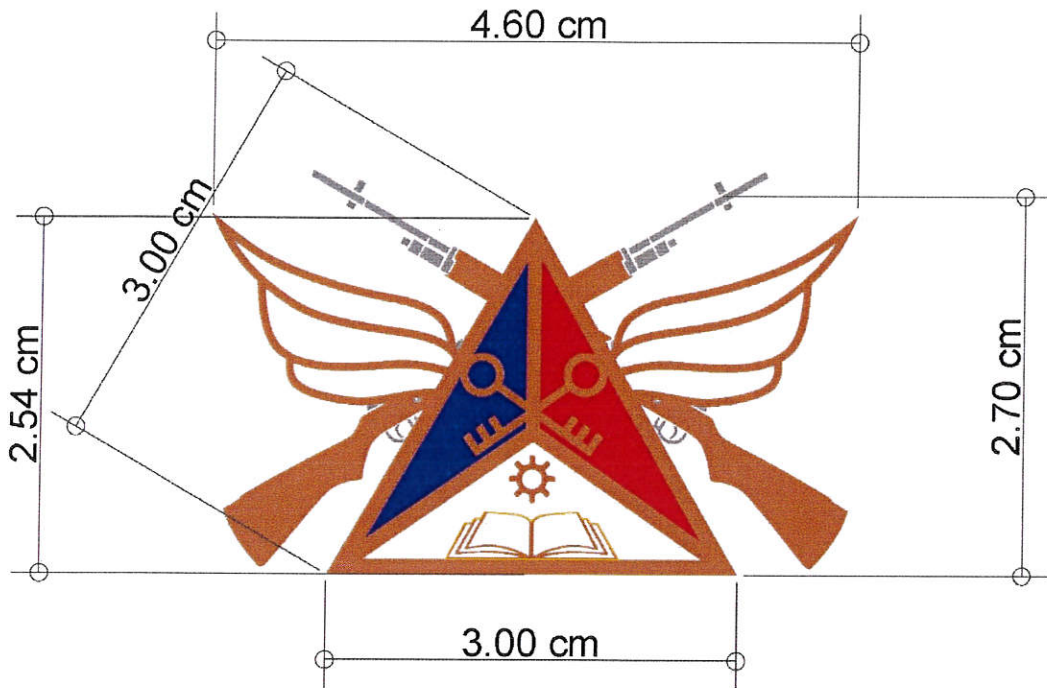


Command Logistics Badge with Star

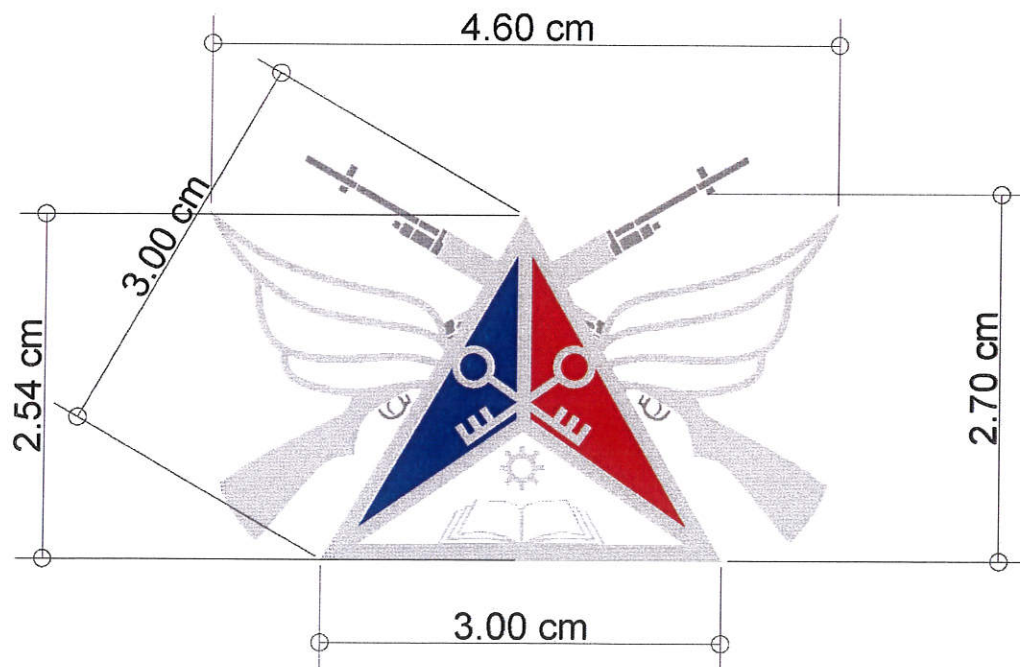


2. CGLB For Non-Officers

Basic Logistics Badge for Non-Officers

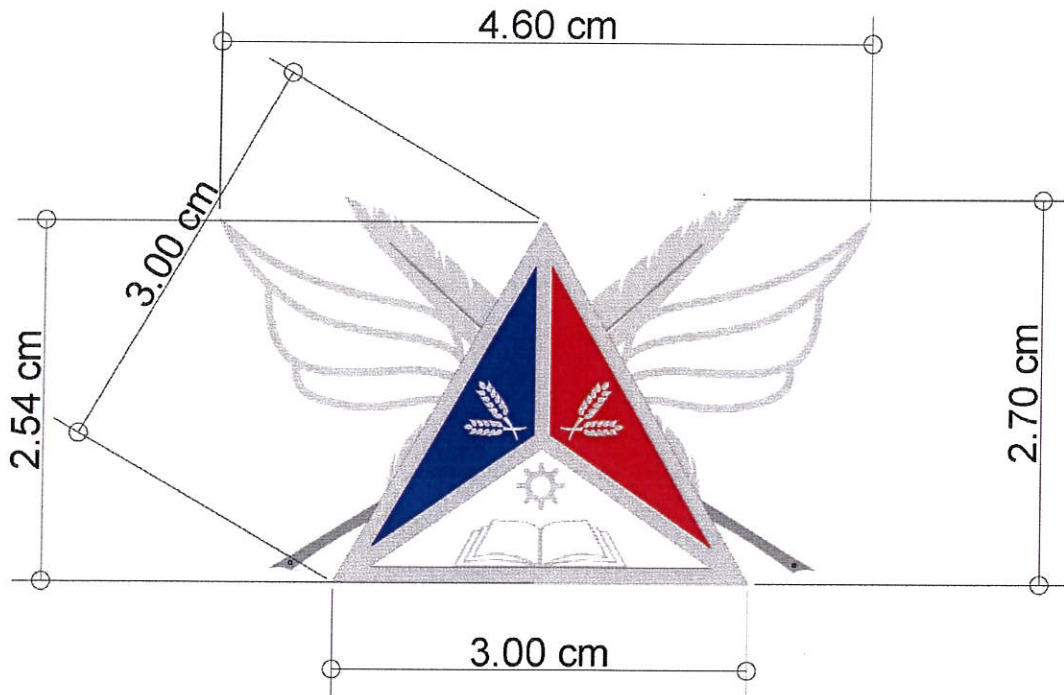


Advance Logistics Badge for Non-Officers

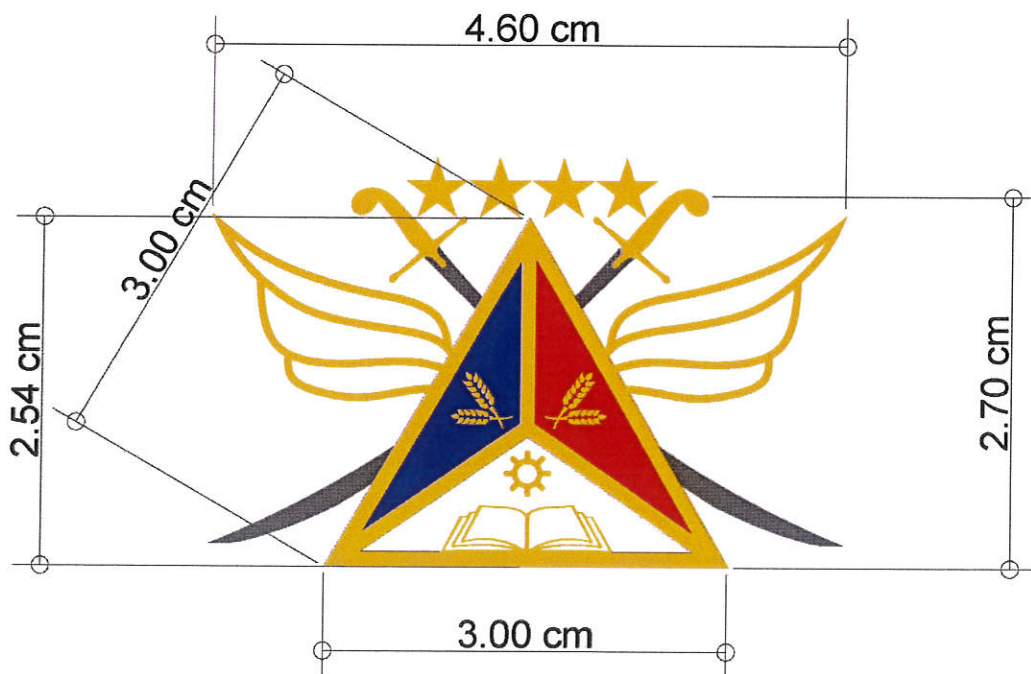


3. Honorary CGLB

Honorary Coast Guard Logistics Badge



Honorary Coast Guard Command Logistics Badge



VIII. POLICY GUIDELINES

- a. The Commander, Coast Guard Logistics Systems Command upon recommendation from the Coast Guard Logistics Badge Committee, has the sole authority to approve the award of the Coast Guard Logistics Badge to qualified PCG personnel.
- b. The PCG Officers and Non-Officers that completed Coast Guard Logistics Officers Course and Coast Guard Logistics Non-Officers Course shall be automatically awarded the Basic Logistics Badge upon recommendation by the Logistics Training Institute (LTI) who shall issue, among other documents, a certification that the particular personnel being recommended have been qualified and have satisfactorily completed the required Logistics Course.
- c. A Logistics Eligibility Test will be conducted to assess the qualifications of individuals deserving the Coast Guard Logistics Badge. The CGLSC Deputy Chief of Staff for Education & Training will oversee and evaluate the administration of the test and provide recommendations to the Coast Guard Logistics Badge Awards Committee regarding the individuals who have successfully met the eligibility criteria.
- d. The Logistics Eligibility Test will assess the knowledge, skills and competencies relevant to logistics within the Coast Guard. The test may include areas such as supply chain management, inventory control, procurement, disposal management, warehousing and other pertinent topics.
- e. The CGLSC Deputy Chief of Staff for Education & Training shall establish the criteria and guidelines for the Logistics Eligibility Test, ensuring that it aligns with the established standards and requirements for the Coast Guard Logistics Badge.
- f. The Logistics Eligibility Test will be conducted on a scheduled basis and eligible personnel will be notified of the test date, time and location in advance. The Logistics Eligibility Test process and results will be treated with confidentiality and in accordance with applicable privacy regulations. Any appeals or disputes regarding the Logistics Eligibility Test results will be handled through the established procedures and channels within the Coast Guard.
- g. Upon completion of the Logistics Eligibility Test, the CGLSC Deputy Chief of Staff for Education & Training will review the results and make recommendations to the Coast Guard Logistics Badge Awards Committee. The recommendations will be based on the performance and achievement of the individuals who have successfully passed the eligibility test.
- h. The Coast Guard Logistics Badge Awards Committee shall be formed to screen, evaluate, deliberate and recommend the award of Coast Guard Logistics Badge to deserving PCG personnel and individuals. This Committee shall be composed of the following:

Deputy Commander, CGLSC	-	Chairman
Chief of Staff, CGLSC	-	Vice Chairman
DCS for E&T (LSC-12)	-	Member
Superintendent, CGLTI	-	Member
CMCPO, CGLSC	-	Member
DCS for HRM (LSC-1)	-	Secretariat

- i. Recommendations for award of the Coast Guard Logistics Badge shall be submitted to the Coast Guard Logistics Badge Awards Committee Chairman (Attn: Secretariat, Coast Guard Logistics Badge Awards Committee). The Secretariat shall consolidate all recommendations, issue notice of meeting and prepare the evaluation worksheets for presentation to the committee.
- j. Those individuals who were awarded the Coast Guard Logistics Badge shall be included in the Eligibility Listing which will be maintained by the Secretariat, Coast Guard Logistics Badge Awards Committee.

IX. ELIGIBILITY:

A. All PCG Officers, Non-Officers, and Non-Uniformed personnel are eligible to earn the Coast Guard Logistics Badge upon complying with the following requirements:

1. Basic Logistics Badge

- a. PCG Officers and Non-Officers who are currently and formerly assigned as personnel of CGLSC and or its sub-units for a period of at least one (1) year and must have passed the Basic Logistics Eligibility Test is eligible for the badge; or
- b. Technical Officers assigned currently or formerly as Legal Officer for the Coast Guard Logistics Systems Command for a period of at least six (6) months and must have passed the Basic Logistics Eligibility Test to be eligible for the Badge.

2. Advance Logistics Badge

- a. PCG Officers who are currently and formerly assigned as personnel of CGLSC and have performed staff duties of CGLSC and/or its sub-units for a period of at one (1) year and must have passed the Advance Logistics Eligibility Test is eligible for the badge; or
- b. PCG Officers, and Non-Officers who have satisfactorily completed the Coast Guard Logistics Officers Course and Coast Guard Logistics Non-Officers Course respectively is automatically eligible for the badge; or
- c. PCG Non-Officers assigned currently and formerly as Command Master Chief Petty Officer, CGLSC and Chief Master At Arms, CGLSC for a period of at least six (6) months is eligible for the badge; or

- d. PCG Non-Officers assigned currently and formerly as Chief Master at Arms or Petty Officer in Charge of Flag office, Deputy Office, Chief of Staff Office and Staff Offices of CGLSC and/or its sub-units for a period of at least one (1) year and must have passed the Advance Logistics Eligibility Test to be eligible for the badge; or
- e. Officers who are currently and formerly designated as Sub-unit Commanders of CGLSC for a period of at least six (6) months and have the rank of CG LCDR and above are automatically eligible for the badge. While Officers who are currently and formerly designated as Sub-unit Commanders of CGLSC with the rank of CG ENS to CG LT must have a tenure of at least one (1) year and must have completed the Coast Guard Logistics Officers Course to be eligible for the badge; or
- f. Officers who are currently and formerly designated as LFMC Commanders with the rank of CG LCDR and above for a period of at least six (6) months are automatically eligible for the badge. While Officers who are currently and formerly designated as LFMC Commanders with the rank of CG ENS to CG LT must have a tenure for at least one (1) year and must have completed the Coast Guard Logistics Officers Course to be eligible for the badge; or
- g. Technical Officers assigned as the Legal Officer for the Coast Guard Logistics Systems Command for a period of at least one (1) year and must have passed the Advance Logistics Eligibility Test; and
- h. Shall have been a holder of the Basic Logistics Badge except for instances included in the following sections **(IX-A-2-b), (IX-A-2-c), (IX-A-2-e), and (IX-A-2-f)**.

3. Command Logistics Badge

- a. Former and present Commander of CGLSC are automatically eligible for the Badge; or
- b. PCG Officers formerly and presently assigned as Deputy Commander, CGLSC for a period of at least six (6) months; or
- c. PCG Officers formerly and presently assigned as Chief of Staff, CGLSC for a period of at least six (6) months.

4. Honorary Logistics Badge

- a. Shall be awarded to any military personnel, PCGA or other civilian personnel who have satisfied the following:
 - i. Permanent or contractual civilian personnel currently and formerly assigned at CGLSC for a period of at least one (1) year and must have completed a workshop on RA 9148.

- ii. Military, PCGA or other civilian personnel who have provided invaluable service to CGLSC in attaining its mission and functions.

5. Honorary Command Logistics Badge

- a. This Badge shall be awarded to the Commandant, PCG a month after appointment as such and other Flag Ranks who serve as CGLSC guest of honor and keynote speaker. The Badge shall appropriately reflect the stars of the rank of the Commandant and other Flag Ranks, such changes will be covered by appropriate orders.
- b. This Badge shall also be awarded to the Deputy Chief of Coast Guard Staff for Logistics a month after his/her appointment of office. The badge shall appropriately reflect the stars of the rank of the honoree.

X. MANNER OF WEARING:

A. Mandatory:

1. For Uniformed Personnel:

- a. When currently performing in CGLSC and its sub-units or when performing logistics functions in another command/unit, the badge shall be worn above the line of medals and ribbons, positioned above the left breast pocket.
- b. When not currently performing in CGLSC and its sub-units or when not performing logistics functions in another command/unit, the badge shall be worn above the line of medals and ribbons, positioned above the right breast pocket.
- c. The badge shall be centered and aligned with the uniform, ensuring it is visibly displayed.
- d. The badge shall be worn in a manner that reflects professionalism and adherence to uniform regulations.
- e. Any variations or exceptions to the wearing of the badge shall be approved by the appropriate authority in accordance with Coast Guard guidelines.
- f. It is the responsibility of all personnel to ensure the proper placement and display of the Coast Guard Logistics Badge on their uniform.

2. For Non-Uniformed Personnel:

- a. The Coast Guard Logistics Badge is worn above the line of the upper breast pocket provided that they are in their prescribed civilian uniform.

- b. The badge shall be centered and aligned with the uniform, ensuring it is visibly displayed.
- c. Non-uniformed personnel shall adhere to the prescribed civilian uniform guidelines when wearing the badge.

B. Optional:

May also be worn at the option of the wearer on the following occasion provided that it is not prohibited by existing regulations:

- a. Private, social occasion; and
- b. On holidays or when not on duty.

C. Prohibitions:

Shall not be worn as prescribed by HPCG Circular Nr 06-10:

- a. While suspended from command or rank or while facing trial at the General Court-Martial (GCM), to include the PCG Code and Conduct and Discipline Board;
- b. While serving sentence and being in a confinement; and
- c. While wearing civilian clothing.

XI. RESCISSION:

Other policies that are inconsistent with this circular are hereby rescinded upon approval and effectivity of this circular.

XII. EFFECTIVITY:

This circular shall be implemented upon approval.

BY THE COMMAND OF COAST GUARD ADMIRAL GAVAN:

OFFICIAL:

JOEVEN L FABUL
CG COMMO
Chief of Coast Guard Staff


CHARITY G COPIACO
CG CDR
Coast Guard Adjutant