

Department of Transportation and Communications
PUNONGHIMPILAN TANOD BAYBAYIN NG PILPINAS
(Headquarter Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

14 January 2004

CIRCULAR
NUMBER 02-04

COLD WEATHER CLOTHING ALLOWANCE

1. **PURPOSE:** This circular prescribes the policies governing the issuance of Cold Weather Clothing Maintenance Allowance and Annual Cold Weather Clothing Allowance.
2. **AUTHORITY:**
 - a. Section 6, Executive Order No. 475
 - b. Section 6, Executive Order No. 477
3. **ENTITLEMENT:** Cold Weather Clothing Allowance and Annual Cold Weather Clothing Maintenance are granted to PCG officers, probationary ensigns, enlisted personnel, trainees and draftees, who are assigned, or on detached service, or undergoing training at Batanes and Cagayan where cold weather clothing is required or necessary, subject to the policies prescribed hereunder and to the availability of funds.
4. **POLICIES:**
 - a. Cold Weather Clothing Allowance

Cold weather clothing allowance herein authorized shall be issued in kind and shall not be granted oftener than once in every twenty-four months.

1) The following items shall be issued as cold weather clothing:

- 1 ea - jacket, woolen/field w/ hood
- 2 ea - shirt, long sleeve, blue
- 1 ea - sweater, spec wool
- 2 prs - socks, wool, black
- 1 pr - gloves, hand, leather, black

2) Cash payment, equivalent to the actual cost of cold weather clothing items, may be authorized for each items of cold weather clothing that a uniformed personnel possesses. Provided, however, that he/she can show sufficient proof that he/she possesses the prescribed cold weather clothing items as certified by his/her Commanding Officer. The amount of cold weather clothing allowance to be paid shall be based on the actual prices of cold weather clothing items to be published by the O/CG-4, Logistics at the start of any calendar year.

3) When a person is relieved from a unit stationed in Cagayan or Batanes, and later reassigned to the same unit or to other units stationed, he shall not be entitled to cold weather clothing allowance until after twenty-four months of continues active service.

4) The receipt of clothing allowance by an officer or an enlisted person of the PCG if sent abroad, regardless or whether it is to a temperature or tropical country for training or mission, shall not deprive him of entitlement to clothing allowance. Vice versa, receipt of cold weather clothing allowance shall not deprive the recipient of entitlement to clothing allowance if he is sent abroad for training or mission. Excluded from this policy are coast guard personnel who, within 24 months prior to their assignment/detail at Cagayan and Batanes were assigned/detailed in temperate countries and were required to wear the prescribed PCG uniform thereat during such assignment/detail, in which case, they shall only be issued the item of cold weather clothing that they did not procure from the clothing allowance granted them. Conversely, coast guard personnel, who have been issued items of cold weather clothing and who, within 24 months of such issuance, shall be assigned/detailed in temperature countries where they are required to wear the PCG uniform, shall be granted clothing allowance in accordance with LOI Nr 131 and Executive Order Nr 129, provided that the cash equivalent of the issued cold weather clothing shall be deducted from said clothing allowance.

5) Before a person can claim the cold weather clothing allowance he shall be required to sign a certification duly verified by his commanding officer certifying compliance with the requirements in this Circular.

b. Annual Cold Weather Clothing Maintenance Allowance of P300.00 for personnel entitled to cold weather clothing allowance is authorized every twelve months after the date of the issuance of the cold weather clothing allowance. Provided, however, that the cold weather clothing allowance and the annual cold weather clothing maintenance shall not be due within the same calendar year.

c. Amendments to the sites where cold weather clothing allowance is authorized shall be subject to the approval of the Commandant, Philippine Coast Guard upon the recommendation of the Chief of Staff, Philippine Coast Guard.

d. Recommendation for inclusion of station(s), unit(s) or site(s) as among the places/areas declared as cold weather places, for purposes of entitlement to cold weather clothing allowance of PCG personnel stationed in the said places, shall be supported by one year data average temperature of the place as certified by the PAGASA.

5. **EFFECTIVITY:** This Circular takes effect upon publication.

BY COMMAND OF COMMO ARTHUR N GOSINGAN PCG

OFFICIAL:

RAMON C LIWAG
COMMO PCG
Chief of Staff


JUAN MANUEL DF RAMOS JR
LT PCG
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Situations on the Application of the Provisions of Para 4a (6) of this Circular:

<u>Situations</u>	<u>Entitlement to CWA/CA</u>
a. Person was previously sent to a tropical country. Subsequently, he was assigned/detailed in cold weather area in the Philippines.	He is entitled to full CWC allowance.
b. Person was previously sent to a temperature country but civilian clothes are the prescribed attire. (e.g. PCG officer sent to schooling at the World Maritime University Malmo, Sweden) Subsequently, he was assigned/detailed in a cold weather area in the Philippines.	He is entitled to full CWC allowance.
c. Officer/EP was previously sent to temperature country and PCG uniform is the prescribed attire. Subsequently, he was assigned/detailed in a cold weather area in the Philippines.	He is entitled only to CWC items that he did not procure from his clothing allowance (CA).
d. Person was issued CWC and was subsequently sent to tropical country.	He is entitled to full CA.
e. Person was issued CWC and was subsequently sent to temperature country but civilian clothes are the prescribed attire.	He is entitled to full CA.
f. Officer/EP was issued CWC and was subsequently sent to temperate country and PCG uniform is the prescribed attire.	He is entitled to partial CA (cash equivalent of CWC received will be deducted from his CA).

In the foregoing situations the intervening period between the departure for travel abroad and the assignment/detail in a cold weather area in the Philippines, or vice versa, is more than 24 months, entitlement to full CWC/CA is authorized under any of the situations.