



DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
Manila

HPCG/ETB
CIRCULAR)
NR... 07-04)

Date 12 April 2004

**FUNCTIONS OF THE PCG EDUCATION AND TRAINING BOARD (ETB) and PCG
GENERAL TRAINING POLICIES**

1. PURPOSE: The PCG Education and Training Board is hereby created to act as an advisory body to the Commandant, Philippine Coast Guard on matters pertaining to the education and training system of the Philippine Coast Guard and prescribes general training policies and guidelines, as needed.

2. COMPOSITION:

a. The PCG Education and Training Board (ETB) shall be composed of the following regular members:

Deputy Commandant for Administration, PCG	-	Chairman
Commander, CGETC	-	Vice Chairman
AC of S for Personnel, CG1	-	Member
AC of S for Intelligence, CG2	-	Member
AC of S for Operations, CG3	-	Member
AC of S for Plans and Programs, CG5	-	Member
AC of S for Education and Training, CG7	-	Member/Secretariat

b. The Deputy/Assistant of the members shall be automatically designated as alternate members of the board. In the absence of the Chairman, the Vice-Chairman presides over the meeting. In cases wherein both the Chairman and Vice-Chairman are not present the most ranking member present shall preside the meeting as Acting Chairman, provided a quorum is reached.

3. FUNCTIONS:

a. Broad Function:

To act as a policy making body on matters pertaining to Education and Training of the Philippine Coast Guard.

b. Specific Functions:

- 1) To formulate and recommend policies geared towards improving the education and training standards and educational system of the PCG;
- 2) To review and endorse curriculums/program of instructions of basic courses, functional specialization courses, advance courses and other career courses newly introduced to be offered by the Coast Guard Education and Training Command (CGETC) or of existing courses with recommended major revisions;

- 3) To review and evaluate operational and training doctrines formulated or being revised;
- 4) To recommend to the Commandant, PCG, attendance to educational/training scholarships/grants/slots, training seminars/workshops including international training commitments;
- 5) To promote closer working and cordial relationship among AFP and civilian counterparts;
- 6) To review, study and recommend educational opportunities and training co-operations necessary for the enhancement of the education and training standards of the Command;
- 7) To accredit foreign and local masteral and doctoral courses as equivalent to Coast Guard Advance and Senior Management Courses; and
- 8) To perform other related functions as the CPCG may direct.

5. GENERAL POLICIES:

- a. All PCG Officers and Enlisted personnel must render service aboard CGETC in accordance with HPCG/CG-1 Circular Number 02-03, subject: Selection and Categorization of Candidates for Foreign Career Courses, Trainings and Seminar/Workshops and their Utilization dated 01 July 2003, and in compliance to the general rotation policy of personnel.
- b. Implementation of education and training policies shall be administered by units as follows:
 - a. Individual Training - CGETC
 - b. Unit/Team Training - PCG Major Units
 - c. Fleet Training - CGOF
- c. Funds to support the activities of the Board shall fall under the program directorship of the AC of S, for Education and Training, CG7.


6. RESCISSION: All other publications in conflict with this circular are hereby rescinded.

7. EFFECTIVITY: This circular shall take effect upon publication.

BY COMMAND OF VICE ADMIRAL GOSINGAN, PCG:

OFFICIAL:

RAMON C LIWAG
Commodore PCG
Chief of Staff, PCG


JUAN MANUEL DF RAMOS JR
LT PCG
Coast Guard Adjutant



MEMO 26 March 04 03-199

TO: CGAO

Department of Transportation and Communications
PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
EDUCATION AND TRAINING BOARD
139 25th Street, Port Area
Manila

man,
for publication
fax
LORJA NIBRE PCG

MEMORANDUM

For: COMMANDANT, PHILIPPINE COAST GUARD
From: CHAIRMAN, EDUCATION AND TRAINING BOARD
Subject: Proposed Circular on the "Functions of the PCG Education and Training Board (ETB) and PCG General Policies".

Date: 23 March 2004

1. For sometime now, without any clear mandate. Special Orders designating authority from the Commandant.
2. In view of the above, the Board shall address the matter. The salient points are:
 - a. The Board will formulate policies pertaining to the education and training of personnel.
 - b. To formulate a policy on education and training.
 - c. To recommend to the Commandant the award of scholarships/grants for training commitments.
3. Funds to support the directorship of the AC of S, for the implementation of the program.
4. So that there will be no delay in implementing the Rules and Regulations, the Board shall hold meetings/deliberations of the program.
5. Recommend approval of the program.

From CS 29 Mar 04
 TO: CPOG
 Via: DCO & Recommended Approval.
 DCA
 1. Sir attached is a memo for Chairman Educ & Trng Bd.
 2. Recommend Approval.
 [Signature]

TO: DCA 31 Mar 04
 How about accreditation of courses taken as equivalent of career courses.
 education/training including international or the program by the Board, and to govern the circular.

[Signature]
ELPIDIO B PADAMA
REAR ADMIRAL PCG

[Signature]
 31 Mar 04
 DATE
 APPROVED / DISAPPROVED