

CIRCULAR NR 05-08
AUTHORITY TO GRANT A
WAIVER FOR PRE-ENTRY
REQUIREMENTS FOR
COMMISSIONSHIP/CAD/
ENLISTMENT IN THE PCG

15 MAY 2008



Department of Transportation and Communications
PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(HEADQUARTERS PHILIPPINE COAST GUARD)
139 25th Street, Port Area
Manila



15 May 2008

HPCG/CG-1

HPCG Circular)
Number 05-08)

**AUTHORITY TO GRANT OF WAIVERS FOR PRE-ENTRY REQUIREMENTS
FOR COMMISSIONSHIP/CALL TO ACTIVE DUTY (CAD) AND ENLISTMENT
IN THE PHILIPPINE COAST GUARD**

1. REFERENCES:

a. HPCG Circular Number 05-99 dated 30 October 1999 "Procurement, Commissionship and Call to Active Duty of PCG Officers

b. HPCG Circular Number 05-00 dated 25 January 2000 "Enlistment and Re-enlistment"

2. PURPOSE: This Circular prescribes the policies and procedures governing the granting waivers for height, age, experience and education requirements for the purpose of Commissionship, CAD and Enlistment in the Philippine Coast Guard (PCG). The said requirements are based on pertinent qualification standards and guidelines as set in pertinent PCG regulations.

3. POLICY:

a. The CPCG has the sole authority to grant waivers for deficiencies in pre-entry requirements for Commissionship, CAD and Enlistment in the PCG.

b. Waivers may be granted only when certain position cannot be filled due to lack of qualified individuals.

b. To offset any regulation, which is not satisfied, only applicants who fall under any of the following shall be considered:

1. Being a consistent scholar;
2. Graduating within the upper twenty percent (10%) bracket in his class for a particular course/degree;
3. Those with proven technical skills and other qualifications needed by the PCG;

4. Those who have previously served as a non-uniformed personnel of the PCG;
5. Possessing an education higher than or in addition to the requisite educational or academic requirements.

4. PRE-ENTRY REQUIREMENTS COVERED BY THE GRANT OF WAIVER:

a. Pertinent provisions on age and other pre-entry requirements Commissionship/CAD are the following:

i. For Commissionship as Line Officers

Rank	Experience (Years)	Age Limit (Years)
ENS	0	21-26
ENS (Naval Reservist)	0	21-26
ENS (EP candidate)	0	21-30

ii. For Commissionship in the Technical Service

Rank	Experience (Years)	Age Limit (Years)
For NC		
ENS	0	21-26
For DS		
LTJG	1	21-35
For JAGS, MC and CHS		
LT	1	25-35

iii. For Enlistment

(1) Age –

Male – 21-26 years old
 Female – 21-25 years old

(2) Educational Attainment – Must possess at least seventy two (72) units of tertiary studies (college)

(3) Civil Status – must be unmarried and has no dependents

b. Height requirements for applicants are the following:

Male - Not less than 64 inches (barefooted)
Female - Not less than 62 inches (barefooted)

5. WAIVER PARAMETERS:

a. The Commandant, PCG may grant the waiver for deficiencies on the requirements as stated in para 4. Subject waiver should be within the following parameters:

i. Age –

(1) Applicant for commissionship/ CAD - the condition of the deficiency shall not exceed *one (1) year* from the date of appointment.

(2) Applicant for enlistment – the condition of the deficiency shall not exceed *four (4) years* provided that for applicants who have previously served as non-uniformed personnel, it shall not exceed *six (6) years* from the date of enlistment.

ii. Height -

Subject to the condition that the deficiency does not exceed *one (1) inch*.

iii. Experience and education –

(1) Experience requirements for applicants for commissionship in the technical service can be waived provided that the applicant should have the favorable endorsement of the cognizant technical service commander.

(2) Education requirements for enlistment can be waived provided that applicant shall have the necessary technical skills as recognized by TESDA or should have the endorsement of responsible CO who has tested the competency of said applicant on the skills he or she is favorably being considered.

b. In addition to the above, the CPCG may further waive civil status pre-entry requirements for applicants who have previously served as PCG non-uniformed personnel provided that they satisfy at least two (2) criteria as stated in para 3b.

6. LIMITS ON GRANT OF WAIVER:

a. The Commandant, PCG can waive only two (2) regulations in favor of an individual for enlistment.

b. The Commandant, PCG can waive only one (1) regulation in favor of an individual for commissionship/ CAD.

7. PROCEDURE FOR THE GRANT OF WAIVER:

a. The DC of CGS for HRM, CG-1 shall screen applicants who do not fully satisfy the regulations as stated above and determine if said individuals possess redeeming qualifications, professional competence or skills which would justify the grant of waiver.

b. CG-1 shall then submit the names of applicants together with the justification for the grant of waiver to the CPCG for his approval.


8. RESCISSION: All provisions of existing policies and regulations inconsistent with the foregoing is hereby rescinded or modified accordingly upon approval and effectivity of this circular

9. EFFECTIVITY: This Circular is hereby implemented effective this date.

BY COMMAND OF ADMIRAL ABINOJA PCG:

OFFICIAL:

RODOLFO D ISORENA
COMMO PCG
Chief of Coast Guard Staff, PCG


MARIFLEM U ISAAC
LTJg PCG
Coast Guard Adjutant