



PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

HPCG/CG-7

07 July 2016

MEMORANDUM CIRCULAR
NUMBER 04 – 16)

PCGA SPECIAL SUPPORT SQUADRON

I. AUTHORITY:

Republic Act 9993 or the Philippine Coast Guard Law of 2009

II. PURPOSE:

To prescribe policies and guidelines relative to the PCGA Special Support Squadron.

III. SCOPE:

These guidelines shall apply to all members of the PCGA Special Support Squadrons.

IV. GENERAL GUIDELINES:

- a) The Special Support Squadron provides support for the PCG mission such as K-9 unit, aircraft, medical support and other logistical requirements in support of the PCG mission. It is open to all interested Filipino citizens and foreign nationals of good moral standing who are not members of the Regular PCGA or Executive Squadron.
- b) The Commandant, PCG shall have the sole authority to confer the ranks of members of the Special Support Squadrons from Auxiliary ENSIGN to CAPTAIN which will be of permanent status to deserving individuals.
- c) Members of Special Support Squadron shall be distinguished law abiding citizens whose position, influence and skills in the society can assist the PCG in accomplishing its mandated mission. These members owing to their status and busy schedules are perceived to be too pre occupied to join the activities of the regular Auxiliarists. Its members may be on call or designated to perform specific duties when the need arises.
- d) A candidate for the Special Support Squadron should be recommended by an Auxiliary Squadron or Auxiliary District and favorably endorsed by a Coast Guard District Commandant.

control and supervision of the PCGA in their respective Areas of Responsibility.

- e) Major, Functional and Administrative Support Unit Commanders as well as Commanding Officers of Special and Technical Services may recommend the creation of Special Support Squadrons and appointment of their members.
- f) Creation of Special Support Squadrons and their members shall be covered by separate orders.
- g) Special Support Squadrons shall be linked with PCG Units as their support component for specific tasks.
- h) Members of the Squadron can wear the prescribed Auxiliary uniform with authorized PCGA devices and insignia.
- i) The Special Support Squadron shall be under the supervision and control of the Commandant, PCG including the disenrollment of its members if necessary.
- j) If the appointed Squadron Director is recommended for the rank of Auxiliary Commodore, he shall be transferred to the Executive Squadron and a replacement Squadron Director shall be appointed and promoted subsequently.
- k) Regular members of the PCGA who aim to be included in the Executive Squadron and Special Support Squadron can be accepted but the transfer will effectively forfeit their right to run for or occupy positions in the PCGA.

V. PROCEDURES:

- a. Directors Auxiliary Squadron (DAS) and Directors Auxiliary District (DAD) shall recommend interested candidates to their respective District Commanders who will then recommend them for membership to the Special Support Squadron through a letter of endorsement/recommendation letter to HPCG (Attn: CG-7) Coast Guard District Commanders. Likewise, Functional, Administrative Support and Technical Service Commanders and the National Director, PCGA may recommend applicants directly to the Commandant (Attn: CG-7). Relatedly, they may endorse the creation of Special Support Squadrons along with the members and their positions in the organization.
- b. The endorsement shall indicate the candidates' qualifications and possible contributions related to the PCG's mandate. The endorsement letter shall also contain a duly accomplished

Application Form with a brief personal history statement and one (1) copy of 2x2 ID Picture.

- c. O/CG-7 shall evaluate the candidate's documents and submit recommendations to the Commandant, PCG.
- d. Corresponding General Orders for creation and appointment shall be issued once approved by the Commandant, PCG.

VI. REPEALING CLAUSE:

All other Circulars and policies inconsistent with this Memorandum are hereby rescinded.

VII. EFFECTIVITY:

This Memorandum Circular will take effect upon publication.

BY COMMAND OF REAR ADMIRAL MELAD:

OFFICIAL:

ENRICO EFREN A EVANGELISTA
COMMO **PCG**
Chief of Coast Guard Staff


LIEZEL B BAUTISTA
LCDR **PCG**
Coast Guard Adjutant *13/10 7/16*