



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
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12 July 2019

NHQ-PCG / CG-1

MEMORANDUM CIRCULAR
NUMBER 10-19

HAZARDOUS DUTY PAY

1. **PURPOSE:** This Circular prescribes the policies and procedures on the entitlement to Hazardous Duty Pay (HDP) of Officers and Non-officers of the Philippine Coast Guard.

2. **SCOPE:** It covers the specific hazardous duties and other activities. The performance of which may entitle Officers or Non-officers to HDP and shall provide for the administrative procedures for the payment of HDP.

3. **AUTHORITY:** a. Sec 14 of RA 9993 otherwise known as "The Philippine Coast Guard Law of 2009" and its IRR.
b. Executive Order Number 131
c. Executive Order on Sulu Hazardous Duty Pay

4. **ENTITLEMENT:** Officers and Non-officers of the Philippine Coast Guard who are actually performing any of the hazardous duties enumerated in this circular shall be entitled to HDP equivalent to fifty percent (50%) of the current rate of their monthly base pay, subject to the policies and procedures prescribed hereunder and the availability of funds.

5. **DEFINITION OF TERMS:** The following terms are defined as they apply in this Circular:

a. **Ammunition** - A type of munitions containing explosive or chemical/biological/radiological elements, which may be propelled, placed, thrown, dropped, guided, or otherwise directed to inflict damage upon personnel, material or objectives. It includes among others, small arms ammunition, artillery ammunition, bombs, mines, pyrotechnics, propellant actuate devices, missiles, rockets, grenades, mortar ammunition, demolition, charges, and particular or related items and/or components.

b. **Booby Trap** - An explosive or non-explosive device or other material, deliberately placed to cause casualties when an unsuspecting person disturbs an apparently harmless object or performs a normally safe act.

c. Demilitarization - The act of destroying the offensive or defensive characteristics inherent in certain types of equipment and material so as to prevent the further use of such equipment and material for its originally intended military or lethal purpose.

d. Explosive – A material that can undergo very rapid self-propagating decomposition with formation of more stable materials, liberation of heat, and development of a sudden pressure effect. An explosive may be solid, liquid or gaseous. It may be a chemical compound, a mixture of compounds, or a mixture of one or more compounds and one or more elements.

e. Explosive Ordnance – items of ordnance containing explosives together with explosive train designed to detonate upon completion of a pre-determined series of events such as dropping, impact, time influence and disturbance. It includes among others, bombs, demolition charges and similar or related items and/or components.

f. Hazard – any condition that may result in the occurrence of or contribute to the severity of an accident.

g. Hazardous Material – Any compound, mixture, elements or assemblage of materials, which because of its inherent characteristics, is dangerous to manufacture, process, store, or handle.

h. Improvised Explosive Device (IED) – A device fabricated and placed ingenuously, incorporating destructive, lethal, noxious pyrotechnics or incendiary chemicals designed to destroy, disfigure, distract or harass.

i. Inspection – The determination of serviceability of an item by comparing its physical and chemical performance to determine whether the material conforms to the technical requirement or not.

j. Intelligence- The collection of all-source information of military or political value.

k. Maritime Domain Awareness- The effective understanding of anything associated with the maritime domain that could impact the security, safety, economy or environment of a sovereign state.

l. Reconnaissance- The exploration outside an area to gain info about features and other activities in the area.

m. Rendering Safe- That portion of Explosive Ordnance Disposal (EOD) procedure involving the application of special EOD methods and tools to provide for the interruption of functions or separate of essential components of the unexploded explosive ordnance (UXO) and IED to prevent an unacceptable detonation.

n. Renovation- The restoration of ammunition to a serviceable condition through repair or replacement of parts of components that are not easily removable.

o. Surveillance- The observation, inspection, testing, study and classification of ammunition, ammunition components, and explosives in movement, storage and in use with respect to the degree of serviceability, safety, and rate of deterioration. In intelligence and counterintelligence, it is the monitoring of behavior, activities, or other changing information for the purpose of influencing, managing, directing, or protecting people.

p. Testing – The determination of serviceability or the detection of electrical or mechanical failure by use of test equipment and/or function test procedures.

q. Unexploded Explosive Ordnance (UXO) – Explosive ordnance which has been primed, fused, armed or otherwise prepared for action, and which has been fired, dropped, launched, projected or placed in such as to constitute a hazard to operations, installations, personnel or material which unexploded from either malfunction, design, or from other cause.

r. Radiation- Energy radiated in the form of waves or particles, the combined processes of emission, transmission and absorption of radiant energy.

s. Radiological Agent- Any of family or substances that produces casualties by emitting radiation.

t. Radiological Safety - the methods, plans and procedures involved in establishing and exercising personnel protective measures against radiation hazards. The radiation hazards may result from various types of exposure such as those associated with a nuclear explosion, handling or being in the vicinity of radioactive material or monitoring contaminated area.

u. K9 Handler – CG personnel qualified by K9 trainer to care for and use a working/detection dog.

v. K9 Paneling – involves visual reconnaissance and random search of baggage, vehicle and vessel to detect the presence of hazardous materials and contrabands.

w. Narcotics Detection Dogs (NDD) – a working dog trained to detect marijuana, shabu, ecstasy, cocaine, opium and other dangerous and prohibited drugs.

6. **HAZARDOUS DUTIES:** The following duties/activities are classified as hazardous duties:

- a. Deep-sea diving;
- b. Mine Sweeping;
- c. Air –sea rescue operations during typhoons or in rough seas;
- d. Terrain rescue or search and rescue operations during earthquake, landslides, flooding and other natural calamities and disasters;

e. Detection, identification, evaluation, rendering safe, recovery, and disposal of UXO and IEDs;

f. Renovation of primers, boosters, fuses, or similar devices that contain sensitive explosive such as mercury fulminate, lead azide, lead styphnate, diazodinitrophenol; (DDNP) and tetracene;

g. Preparation and testing of lethal materials or devices such as explosives, incendiaries, poison gases, and radioactive materials;

h. Testing of new and dangerous equipment;

i. Explosive demolition whether done in the surface, sub-surface or underwater;

j. Handling of lethal agents such as nerve gases, blood gases, blister gases, and lethal biological agents;

k. Firefighting, when such is performed in a place where POL products, ammunition, or inflammable chemicals are stored;

l. Mission or assignments in the Kalayaan Group of Island, Mangsee Island, Scarborough Shoal, Philippine Rise and in the Province of Sulu;

m. Installation,

n. removal, repair and modification of aircraft egress system;

o. Operation of physiological training device to include compression therapy;

p. Intensive search of a place or area by EOD personnel and K9 Handler for unexploded ordinance of any type or caliber, IED, mines booby traps, chemical/biological materials that are hazardous to life and property;

q. Disposal of unserviceable ammunition, explosives and ammunition components either by detonation or burning;

r. Surveillance of unserviceable non repairable ammunition with major and critical defects and ammunition due for disposal to ensure its safety for continued storage and handling;

s. Ammunition surveillance to determine their degree of serviceability and rate of deterioration in compliance with HPCG/CG-3 Circular Nr 03-17 dated 09 January 2017 "Mission, Function and Organization of Coast Guard Weapons System" and HPCG Circular Nr 11-17 dated 15 November 2017 "Safeguarding and Storage of Small Arms and Ammunitions".

t. Demilitarization of ammunition and IEDs either as final dispositive action or preparation of training aids, static displays;

u. Construction of power distribution system, installation, inspection, servicing, troubleshooting repair, and modification of high voltage electric distribution and utilization equipment;

v. "Exposure" to radiation hazards while being in vicinity of radioactive material performing operations of radarscopes, in the conduct of twenty four hours air/ Coast Guard surveillance, command and control and testing , troubleshooting, conducting preventive maintenance of radar and its ancillary equipment powered by high voltage electric and power network in the radar sites and Air/ Coast Guard defense operation centers; and

w. Directly involve in the repair, installation and/or replacement of cables near electric power lines and antennas on towers, and the maintenance, repair and operation of microwave radios and power generating equipment by signal personnel assigned terminal or remote relay stations.

x. Exposure or work in close proximity to suspicious and unidentified hazardous materials during search of an item, place or building during abandoned baggage and in response to bomb threat call using either EDD and NDD.

y. Routine K9 paneling or blind search to detect the presence of but not limited to explosive substance or devices, and chemical substances such as narcotics and other prohibited drugs and biological or infectious agents.

z. Terrain/water and confined space rescue operations during earthquake and other natural calamities and disasters.

aa. K9 training activities that involve direct exposure and handling of high explosives and other explosive devices materials.

7. **AUTHORITY TO GRANT HAZARDOUS DUTY PAY:** Only the Commandant, Philippine Coast Guard (CPCG), may approve and authorize the performance of hazardous duties and the payment of HDP.

8. **POLICIES:** The following policies shall serve as guidelines in authorizing the performance of hazardous duties and granting HDP:

a. Only Officers and Non-officers who, by virtue of their training and unit's mission and functions, are required to perform hazardous duties and will be given authority to perform hazardous duties and be paid HDP. Mere assignment to units wherein personnel regularly and usually are entitled to HDP does not qualify an Officer or Non-Officer to HDP unless he/she actually performs hazardous duties as provided in Para 6 of this Circular.

b. Hazardous duties enumerated in Para 6 of this Circular shall not be performed by Officers and Non-officers without written authority to perform hazardous duty except in cases or situations that are immediately threatening to life and property. In such cases authority to perform hazardous duty may be requested after the fact to be supported by detailed activity report indicating therein the description and scope of work of hazardous duty/ies performed by each personnel during the inclusive period(s) covered and the place(s) where the hazardous duty (ies) was/were performed and the

certification from the unit commander that the hazardous duty was actually performed and that the situation is immediately threatening to life and property. Any false certification on the performance of hazardous duty, if proven, may entail administrative consequences.

c. Hazardous duties enumerated in Para 6 of this circular shall be interpreted as one duty/activity per sub-paragraph and that no fraction or part of said duty/activity can or may be used to request for authority to perform hazardous duty and grant of HDP.

d. The Commander, Maritime Security Command (MARSEC), will evaluate, validate and recommend all requests from all units under MARSEC to perform hazardous duty and grant of HDP to CPCG. Provided that request from other PCG units including but not limited to MEPCOM and CGWEISC, shall be evaluated, validated and recommended by their respective Commanders.

e. Disbursement Vouchers or payrolls covering payment of hazardous duty shall be supported by the following documents:

- i. Order issued by appropriate approving authority authorizing the Officers and Non-officers concerned to perform hazardous duty(ies);
- ii. Order issued by the appropriate approving authority granting the Officers and Non-officers concerned with HDP; and
- iii. Certification from their Unit Commanders that the hazardous duty(ies) was/were actually performed indicating there in the description and scope of work of hazardous duty(ies) performed by each personnel during the inclusive period(s) covered and the place(s) where the hazardous duty(ies) was/were performed.

f. The authority to perform hazardous duty as published in appropriate orders shall be limited to three (3) months only, but in no case shall it extend beyond the calendar year. Thereafter, another order maybe published as the approving authority may direct.

g. For purposes of entitlement of HDP for a particular calendar month covered by the authorization order, an Officer and Non-officer must have actually performed hazardous duty for a period of at least one (1) mission (patrol, surveillance, rescue, re-supply, rotation of personnel, inspection, etc.) at Kalayaan Island Group, Mangsee Island, Scarborough Shoal and Philippine Rise or for at least fifteen (15) days assignment within the said calendar month for PCG personnel assigned to these islands and/or shoal.

h. Receipt of hazardous duty by an Officer or Non-officer will no longer entitle him to receive within the same period, any of the following incentives or additional pays; flying pay, sea duty pay, air mechanic's pay, specialist pay, and instructor's duty pay; or vice versa. However, he may elect to receive the higher of the two incentives or additional pays as the case maybe.

9. **PROCEDURE:** The following hazardous duties shall be evaluated, validated and recommend in the following manners:

1.) The Commander, Coast Guard K9 Force (CGK9), Coast Guard Special Operations Force (CGSOF), Coast Guard Intelligence Force (CGIF), Coast Guard Weapons, Communications, Electronics and Information System Command (CGWCEISC) and other Unit Commanders responsible shall prepare the list of personnel entitled to perform hazardous duties as prescribed in Para 6 on inclusive period to be covered and to receive HDP upon performance of hazardous duties and pass it to the Commander, MARSEC, as the case may be per Para 8 (d) of this Circular, who shall evaluate, validate and recommend the same and thereafter, the Commander, MARSEC, as the case may be, shall pass the list to the Deputy Chief of Coast Guard Staff for Human Resource Management (DCCGS for HRM), CG-1 who will endorse it to CPCG.

2.) The DCCGS for HRM, CG-1 will countercheck all necessary requirements and submit the documents to the CPCG for his approval.

3.) The CPCG, through the DCCGS for HRM, CG-1 upon certification by the Unit Commanders and endorsement by the Commander, MARSEC, as the case may be pursuant to Para 8 (d) hereof, shall be the approving authority of the request for HDP.

4.) Upon approval of the request, appropriate orders granting the concerned Officers and Non-officers' authority to perform hazardous duties and receive HDP shall be issued.

5.) Thereafter, request for payment of HDP for the calendar month covered by the authorization in which the hazardous duties were actually performed shall be initiated by the Unit Commander, attaching therewith the accomplished payroll and disbursement voucher with the necessary supporting documents as prescribed in para 8 (e) of this Circular.

10. **RESPONSIBILITY:**

a. Commanders and Chiefs of Office of Unit/Offices initiating the request for payment of HDP shall be responsible and held peculiarly liable for any payment of HDP not in accordance with the provisions of this Circular without prejudice however, to the refund of such amount by the PCG personnel concerned.


b. The Certifying Officer of the initiating unit shall be held administratively and peculiarly liable for any faulty/erroneous information as determined by the DCCGS for HRM, CG-1.

11. **EFFECTIVITY:** This Circular takes effect upon publication.

BY THE COMMAND OF ADMIRAL HERMOGINO:

OFFICIAL:

EDUARDO D FABRICANTE
COMMO PCG
Chief of Coast Guard Staff


LIEZEL B BAUTISTA
CDR PCG
Coast Guard Adjutant
12/07/2014

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Annex A: Units/Offices Authorized to Perform Hazardous Duties



Annex A

UNITS/OFFICES AUTHORIZED TO PERFORM HAZARDOUS DUTIES

The following units with the corresponding authorized personnel, training and unit's mission and functions shall be authorized to perform hazardous duty:

A. HEADQUARTERS COAST GUARD K9 FORCE

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) Act as Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions b) Direct forms of assistance to the Explosive Ordnance Disposal Team for the disposal of unserviceable ammunition, explosives and ammunition components by detonation or burning. c) Direct forms of assistance to EOD Team for the conduct of surveillance/inspection of unserviceable ammunition/explosives.	a) Commander	K9 Handler (KH)	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR) Explosive Ordnance Reconnaissance Agent (EORA) Course
	b) Deputy Commander		
	c.) Staff Officers		
d) Conducts paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions	d) Staff Members	KH	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR)
e) Transport ammunition with explosive content			<ul style="list-style-type: none"> EORA Course

a.1 Coast Guard K9 Group

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) Act as Team Leader on On-call Quick Reaction Teams (QRT) during augmentations	a) Commanding Officer	KH	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR)

<p>and short missions</p> <p>b) Direct forms of assistance to EOD Team for the conduct of surveillance/inspection of unserviceable ammunition/explosives.</p> <p>c) Direct forms of assistance to EOD Team for the conduct of surveillance/inspection of unserviceable</p>	<p>b) Deputy Commander</p> <p>c) Staff Officers</p>		<ul style="list-style-type: none"> EORA Course
<p>d) On site supervision on routine blind search mission in ports and other establishments</p> <p>e) Supervise SAR Teams on rescue operations during earthquake, landslides and other natural calamities and disasters</p>	<p>d) FOU Commander/Team Leader</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR) EORA Course
<p>f) Performs routine blind search paneling operation in every ports and other establishments they are being requested to operate.</p> <p>g) Perform search and rescue/retrieval during earthquake, landslides and other natural calamities and disasters.</p> <p>h) Transport ammunition with explosive content</p> <p>i) Detection and identification of IEDs if in plain view and other counter IED procedures.</p>	<p>e) FOU Members/Team Members</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR) EORA Course

a.2 CGK9 Training Center

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Act as Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions.</p> <p>b) Provide command and control to EOD Teams/Instructors in the performance of hazardous duties/activities</p>	a) School Director	KH	<ul style="list-style-type: none"> • CGK9 Handler's Course • EORA Course
<p>c) Conduct paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions.</p> <p>d) Prepare, construct and set up Improvised Explosive Devices (IEDs) or explosive components/ substances as training aids during printing, scent discrimination and field proofing</p> <p>e) Responsible in custody/safekeeping of different IEDs, explosive components/ substances used as training aids</p>	b) Instructors	KH	<ul style="list-style-type: none"> • CGK9 Handler's Course • EORA Course • CGK9 Instructor's Course • CGK9 Evaluator's Course
<p>f) Transport ammunition with explosive content</p> <p>g) Detection and identification of IEDs if in plain view and perform other counter IED procedures.</p> <p>h) Disposal of unserviceable ammunitions and IED's as training aids and its components either by detonation or burning</p>	c) EOD Specialists	KH/OS	<ul style="list-style-type: none"> • CGK9 Handler's Course • EORA Course • Ammo Management Course • EOD Course

a.3 CGK9 Veterinary Service

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Assistant Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions and provide emergency and first aid care to CGWD during deployment and ensure that humane standards in handling and utilization are observed</p> <p>b) Perform baseline x-ray procedure to material dogs prior to their training and diagnostic x-ray in the event of injury during the course of training. Conduct confirmatory x-ray to pregnant bitches while diagnostic x-ray to confirm pathologic changes as condition arises</p> <p>c) Collect sample of suspicious biological materials from clandestine laboratory of bioterrorists hideout and during post bioterror attack investigation for microbiological identification of biological agents through culture, antibiotic sensitivity testing, staining and microscopy</p> <p>d) Prepare and administer chemicals (e.g. glutaraldehyde) on a regular basis to disinfect kennel and hospital facilities and industrial pesticides to control pests</p> <p>e) Work directly or in close contact with K9s in high density kennel facility which</p>	<p>a) Veterinary Officer</p>	<p>KH</p>	<ul style="list-style-type: none"> • K9 Handler's Course • EORA Course • Doctor of Veterinary Medicine

emits high level of ammonia from urine and fecal materials			
f) Conducts paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions g) Assist the Veterinarian in performing x-ray procedure to CGWD and often exposed to radiation while performing X-ray procedures	b) Veterinary Technicians	KH	<ul style="list-style-type: none"> • K9 Handler's Course • EORA Course • Veterinary Technician Course
h) Conducts paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions i) Assist the Veterinarians in collecting samples of suspected zoonotic parasites and diseases (Leptospirosis, Brucellosis, Canine Transmissible Venereal Tumor, <i>Ancylostoma caninum</i> and Rabies for confirmation through staining and microscopy, antigen or antibody testing, culture and antibiotic sensitivity j) Disinfect (e.g. glutaraldehyde) the kennel and hospital facilities on a regular basis and administer industrial pesticides to control pests	c) Kennel Managers/Kennel Aide	KH	<ul style="list-style-type: none"> • K9 Handler's Course • EORA Course • Kennel Management Course

a.4 CGK9 Development Center

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) Act as Team Leader on	a) Executive	KH	<ul style="list-style-type: none"> • CGK9

<p>On-call Quick Reaction Teams (QRT) during augmentations and short missions</p>	<p>Director b) Assistant Executive Director c) Staff Officers</p>		<p>Handler's Course</p> <ul style="list-style-type: none"> EORA Course
<p>b) Assistant Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions</p> <p>c) Work directly or in close contact with K9s in high density kennel facility which emits high level of ammonia from urine and fecal materials</p> <p>d) Prepare and administer chemicals (e.g. glutaraldehyde) on a regular basis to disinfect kennel and hospital facilities and industrial pesticides to control pests</p>	<p>d) Chief Breeding and Maintenance</p>		
<p>e) Exposed to zoonotic disease called Brucellosis caused by a bacteria <i>Brucella canis</i> through infected fluids during breeding or while giving birth (whelping)</p> <p>f) Work in research laboratory or diagnostic facility and handle biological materials or expose to radiation and chemical fumes</p> <p>g) Collect & prepare samples of suspected zoonotic parasites and diseases (Leptospirosis, Brucellosis, Canine Transmissible Venereal Tumor, <i>Ancylostoma caninum</i> and Rabies for confirmation through staining and</p>	<p>e) Assistant Chief Breeding and Maintenance</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course EORA Course Doctor of Veterinary Medicine

<p>microscopy, antigen or antibody testing, culture and antibiotic sensitivity</p>	<p>f) Chief/Assistant Chief Animal Breeding & Genomics g) Chief/Assistant Chief Research & Doctrine Development</p>		
<p>h) Conducts paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions</p> <p>i) Assist the Veterinarians during breeding and whelping, Exposed to zoonotic disease called Brucellosis caused by a bacteria <i>Brucella canis</i> through infected fluids during breeding or while giving birth (whelping)</p> <p>j) Assist the Veterinarians in collecting samples of suspected zoonotic parasites and diseases (Leptospirosis, Brucellosis, Canine Transmissible Venereal Tumor, <i>Ancylostoma caninum</i> and Rabies for confirmation through staining and microscopy, antigen or antibody testing, culture and antibiotic sensitivity</p> <p>k) Disinfect (e.g. glutaraldehyde) the kennel and hospital facilities on a regular basis and administer industrial pesticides to control pests</p>	<p>h) Chief/Assistant Chief Laboratory & Experiment</p> <p>DC Staff Members</p>	<p>KH</p>	<ul style="list-style-type: none"> • K9 Handler's Course • EORA Course • Veterinary Technician Course • Kennel Management Course

a.5 CGK9 Deployable Operations Group

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) On site supervision on every blind search mission	a) Team Leader	KH	<ul style="list-style-type: none"> • CGK9 Handler's Course (EDD/NDD/SAR)

<p>b) Supervises SAR Teams on rescue operations during earthquake, landslides and other natural calamities and disasters</p> <p>c) Provide command and control to EOD Teams in the performance of hazardous duties/activities</p>			<ul style="list-style-type: none"> EORA Course
<p>d) Performs the blind search paneling operation</p> <p>e) Performs search and rescue/retrieval during earthquake, landslides and other natural calamities and disasters</p> <p>f) Transport ammunition with explosive content</p> <p>g) Detection and identification of IEDs if in plain view and other counter IED procedures.</p>	<p>b) Team Members</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course (EDD/NDD/SAR) EORA Course

a.6 PCGK9 Academy

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Act as Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions.</p> <p>b) Provide command and control to EOD Teams/Instructors in the performance of hazardous duties/activities</p>	<p>a) Superintendent</p> <p>b) Assistant Superintendent</p> <p>c) Staff Officers</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course EOD Course
<p>c) Conduct paneling on On-call Quick Reaction Teams (QRT) during augmentations and short missions.</p> <p>d) Prepare, construct and set up Improvised Explosive Devices (IEDs) or explosive components/ substances as</p>	<p>d) Instructors</p>	<p>KH</p>	<ul style="list-style-type: none"> CGK9 Handler's Course EOD Course CGK9 Instructor's Course

<p>training aids during printing, scent discrimination and field proofing</p> <p>e) Responsible in custody/safekeeping of different IEDs, explosive components/substances used as training aids</p> <p>f) Transport ammunition with explosive content</p> <p>g) Detection and identification of IEDs if in plain view and other counter IED procedures.</p>			<ul style="list-style-type: none"> CGK9 Evaluator's Course
<p>h) Disposal of unserviceable ammunitions and IED's as training aids and its components either by detonation or burning</p>	<p>e) EOD Specialists</p>	<p>KH/OS</p>	<ul style="list-style-type: none"> CGK9 Handler's Course EORA Course Ammo Management Course EOD Course

B. HEADQUARTERS COAST GUARD WEAPONS, COMMUNICATIONS, ELECTRONICS AND INFORMATION SYSTEM COMMAND

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Repair, installation or replacement of cables near electrical power lines outside of near power lines inside roof spaces</p>	<p>a) Commanding Officer</p> <p>b) Operations Officer</p> <p>c) Comcenter Officer</p> <p>d) Chief/Squad Leader</p> <p>e) Cable Splicer</p> <p>f) Lineman</p>		<ul style="list-style-type: none"> Radio Operation and Maintenance Specialization Course Electronics and Radio Technicians Package Course Wires and Cables Training or Outside Plant

			<p>Engineering Training</p> <ul style="list-style-type: none"> • Advanced Computer Networking Course
<p>b) Repair, installation or replacement of antennas on towers which are mounted with microwave antennas</p>	<p>a) Commanding Officer b) Operations Officer c) Chief/Squad Leader d) Technician e) Specialist</p>		<ul style="list-style-type: none"> • Radio Operation and Maintenance Specialization Course • Electronics and Radio Technicians Package Course • Tactical Radio Operation and Maintenance Course • Harris Radio Operation and Maintenance Course • Cisco Certified Network Associate Course • Advanced Computer Networking Course
<p>c) Installation, Troubleshooting, Maintenance or Repair of Microwave radios and power generating equipment</p>	<p>a) Commanding Officer b) Operations Officer c) Commcenter Officer d) Chief/Squad Leader e) Technician f) Cable Splicer g) Lineman h) Power man</p>		<ul style="list-style-type: none"> • Radio Operation and Maintenance Specialization Course • Electronics and Radio Technicians Package Course • Digital Microwave

			System Equipment Operation and Maintenance Course <ul style="list-style-type: none"> Advanced Computer Networking Course
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b.1 Engineer Units

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) Construction of power distribution system, installation, inspection, servicing, troubleshooting, repair, and modification of high voltage electric distribution and utilization	a) Section Chief b) Section NCO c) Chief Electrician d) Asst Electrician		<ul style="list-style-type: none"> Lineman Training accredited by TESDA Electrical Course Master Electrician

b.2 Weapons and Ammunition Unit

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
a) Disposal of unserviceable ammunition, firearms and ammunition components. b) Conduct of repair, maintain and inspection of serviceable/unserviceable ammunition/firearms. c) Re-warehousing, re-piling of unserviceable ammunition/ammunition component with high explosive contents. d) Transport of Ammunition.	a) Commanding Officer b) Deputy Commanding Officer c) Admin Officer d) Logistic Officer e) Operations Officer f) Ammunition Officer g) Ammo Technician h) Weapons Specialist i) Ammo Specialist j) Ammo Custodian k) Driver		<ul style="list-style-type: none"> Weaponry Maintenance Training

C. COAST GUARD INTELLIGENCE FORCE

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>1.) On-site gathering of Essential Elements of Information (EEI) or items of intelligence information about a foreign power, threat groups (Insurgents, Secessionists, Terrorist and other Lawless Organizations), counterintelligence or physical environment that are vital for timely and accurate decision making, through:</p> <p style="padding-left: 40px;">a.) Conduct of covert surface monitoring and surveillance of persons and vessels of interest.</p> <p style="padding-left: 40px;">b.) Gathering of Imagery Intelligence through surface and aerial reconnaissance through Maritime Domain Awareness Operations.</p> <p style="padding-left: 40px;">c.) Direct and indirect elicitations and Background Investigations.</p> <p>2. Conducts Counter-intelligence Operation to PCG personnel engage in corruption, drug use, fraud, extortion and other illegal activities.</p> <p>3. Initiates intelligence operations to neutralize personalities, vessels and watercrafts engaged in smuggling, illegal fishing, illegal entry, drug trafficking and other transnational crimes.</p> <p>4. Conducts personnel security investigation to all PCG personnel; Officers, Non-Officers and Non-Uniformed</p>	<p>a.) Commander, CGIF</p> <p>b.) Deputy Commander, CGIF</p> <p>c.) Staff Officers</p> <p>d.) Staff Members</p> <p>e.) Team Members</p> <p>f.) Commander, CID, CGIF</p>	<p>MS (Maritime Security)</p>	<ul style="list-style-type: none"> • Coast Guard Intelligence Course (CGIC) • Naval Intelligence Officer's Course (NIOC) • Police Intelligence Officer's Course (PIOC) • Naval Enlisted Personnel Intelligence Course (NEPIC) • Marines Combat Intelligence Course (MCIC) • Police Intelligence Course (PIC)

<p>Personnel and applicants.</p> <p>5. Conduct VIP Protection and Security to ensure the protection of a high-valued individual from both identified and unidentified threats and risks to life and personal safety.</p> <p>6. Conduct of Signal Intelligence (SIGINT) derived from collection.</p> <p>7. Conducts covert monitoring to the West Philippine Sea, Bajo de Masinlok and Philippine Rise.</p> <p>8. Conducts covert monitoring in Celebes Sea due to the smuggling and Human Trafficking.</p>	<p>g.) Deputy Commander, CID, CGIF</p> <p>h.) Field Agents</p>		
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c.1 13 Field Stations

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Gather intelligence information in the respective AOR.</p> <p>b) Coordinates intelligence and counter intelligence with other Intelligence Agencies in the area.</p> <p>c) Conducts research and analyzes all information gathered.</p> <p>d) Conducts surveillance and intelligence operation in the area of responsibility</p> <p>e) Provide overt and covert security for the VIP from both identified and unidentified threats and risk to life and</p>			

<p>personal safety.</p> <p>f) Conduct Background Investigations to the PCG personnel, PCG applicants and lateral entrants.</p> <p>g) Conducts covert monitoring to the West Philippine Sea, Bajo de Masinlok and Philippine Rise.</p> <p>h) Conducts covert monitoring in Celebes Sea due to the smuggling and human trafficking.</p>			
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D. HEADQUARTERS COAST GUARD COAST GUARD SPECIAL OPERATIONS FORCE

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Exercises supervision, command and control for the accomplishment of CGSOF mission and functions.</p> <p>b) Direct forms of assistance to the Explosive Ordnance Disposal Team for the disposal of unserviceable ammunition, explosives and ammunition components by detonation or burning.</p> <p>c) Provide specialized capabilities on maritime security and undertake sweep response to high risk security threats. Conducts surface assault/ combat boarding operations against hostile vessel.</p>	<p>a) Force Commander</p> <p>b) Deputy Commander</p>	<p>EOD Specialist Diver Counter Terrorist</p>	<ul style="list-style-type: none"> • Special Operations Course • Explosive Ordnance Disposal Course • Technical Wreck Penetration Course • Female Rescue Divers Course
	<p>c) Staff Officers</p>		

<p>d) Conducts underwater retrieval operation, salvage operation, underwater search and rescue, exploration diving, underwater mapping, wreck penetration and cave diving.</p>			<ul style="list-style-type: none"> • Technical Wreck Penetration Course • Female Rescue Divers Course
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d.1 Coast Guard Special Operations Group

<p align="center">Specific Tasks Related to the Performance of Hazardous Duties</p>	<p align="center">Designation</p>	<p align="center">Specialization Rating</p>	<p align="center">Specialization Courses</p>
<p>a) Act as Team Leader on On-call Quick Reaction Teams (QRT) during augmentations and short missions</p> <p>b) Direct forms of assistance to EOD Team for the conduct of surveillance/inspection of unserviceable ammunition/explosives.</p> <p>c) Provide specialized capabilities on maritime security and undertake sweep response to high risk security threats. Conducts surface assault/ combat boarding operations against hostile vessel.</p> <p>d) Conducts underwater retrieval operation, salvage operation, underwater search and rescue, exploration diving, underwater mapping, wreck penetration and cave diving.</p>	<p>a) Commanding Officer</p>	<p>EOD Specialist Diver Counter Terrorist</p>	<ul style="list-style-type: none"> • Special Operations Course • Explosive Ordnance Disposal Course • Technical Wreck Penetration Course • Female Rescue Divers Course

d.2 CG Special Operations School

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Manage and supervise the conduct of all necessary training programs to enhance the knowledge and skills of CGSOF personnel. Manage the training requested by the other uniformed service, Local Government Unit and other private sector.</p>	<p>a) Director Special Operations School</p>	<p>EOD Specialist Diver Counter Terrorist</p>	<ul style="list-style-type: none"> • Special Operations Course • Explosive Ordnance Disposal Course • Technical Wreck Penetration Course • Female Rescue Divers Course
<p>b) Conducts the training programs under the Coast Guard Special Operations Group.</p> <p>c) Coordinate with cognizant Office, and/agency for the availability of other related training and education which will enhance the skills of CGSOG personnel.</p> <p>d) Conduct research, develop and consolidate training and operational doctrines and manuals vital to the performance of CGSOG functions</p> <p>e) Provide trainings for other Coast</p>	<p>c) Instructors</p>	<p>EOD Specialist Diver Counter Terrorist</p>	<ul style="list-style-type: none"> • Special Operations Course • Explosive Ordnance Disposal Course • Technical Wreck Penetration Course • Female Rescue Divers Course

Guard Units and civilians as the Commander, CGSOG may direct.			
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d.3 Explosive Ordnance Disposal

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) On-site supervision and/or technical assistance on UXO recoveries, cartridge, 105 mm blank-reloading operations, disposal of unserviceable ammunition, and ammunition renovation projects.</p>	a) Team Leader	OS (Ordnance Specialist)	<ul style="list-style-type: none"> EOD Course
	b) Assistant Team Leader	OS	<ul style="list-style-type: none"> EOD Course Ammunition Management Course
<p>b) On-site supervision and/or technical assistance on testing and evaluation of newly developed equipment/ device prototypes to where assurance of safety to the user is very low.</p>	c) Team Leader		<ul style="list-style-type: none"> Ammo-related foreign training/courses
<p>c) On-site inspection test, evaluation and acceptance of newly delivered/ manufactured rebuilt and/or upgraded armaments and ammunition.</p>		<ul style="list-style-type: none"> Armament technician and repair specialist training 	
<p>d) On-site inspection and evaluation of captured, confiscated, and surrendered local or foreign made ammunition, ammunition components, and explosives.</p>		<ul style="list-style-type: none"> Armament repair and maintenance related foreign courses 	
<p>e) Surveillance of unserviceable non-repairable ammunition with major and critical defects and ammunition due for disposal to ensure its</p>			

<p>safety for continued storage and handling.</p> <p>f) Ammunition surveillance to determine their degree of serviceable and rate of deterioration.</p> <p>g) Ammunition surveillance to determine their degree of serviceable and rate of deterioration in compliance to AFPRG 400-031 dated 21 April 1992, Subject: Maintenance and Surveillance of Ammunition in the AFP, the result in which to be reflected in formats prescribed in Circular 7, GHQAFP dated 04 May 1993, Subject: Disposal of Unserviceable Ammunition, Ammunition Components, and Explosives.</p>			
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d.4. Explosive Ordnance Disposal

Specific Tasks Related to the Performance of Hazardous Duties	Designation	Specialization Rating	Specialization Courses
<p>a) Provide command and control to EOD terms in the performance of hazardous duties/ activities.</p>	a) Commanding Officer	OS	<ul style="list-style-type: none"> • EOD Course • EOD Related Foreign Training/ Courses
	b) Staff Officer	OS	
	c) Team Leader	OS	
<p>b) Detection, identification and evaluation, rendering safe, recovery and disposable of UXOs and IED.</p>	d) Team Supervisor	OS	
	e) Senior EOD Technician	OS	
<p>c) Renovation of primers, boosters, fuzes, or similar devices that contain sensitive explosives such as mercury fulminate, lead azide, lead styphnate, diazodinitrophenol (DDNP) and tetracene.</p>	f) EOD technician/ Operation NCO/ Admin NCO	OS	
	g) EOD Specialist		

<p>d) Intensive search of a place or area by EOD personnel for unexploded explosive ordnance of any type of caliber, IEDs, booby traps, mines chemical/biological/ radiological materials that are hazardous to life and property.</p>		OS	
<p>e) Disposal of unserviceable ammunition, its components and explosive either by detonating or by burning.</p> <p>f) Demilitarization of ammunition and IEDs either as final dispositive action or as preparation of training aids and static displays.</p> <p>g) Ammunition surveillance</p> <p>h) Preparation, handling and initiation of pyrotechnics with explosive effects as directed by higher headquarters.</p>	<p>h) Asst EOD Specialist</p>	OS	