



PAMBANSANG PUNONGHIMPILAN TANODBAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th Street, Port Area,
1018 Manila

NHQ-PCG/CG-1

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CIRCULAR
NUMBER 09-21

GUIDELINES ON THE PHILIPPINE COAST GUARD TITLING

I. REFERENCES:

- a. R.A. No. 9993 or the Philippine Coast Guard Law of 2009 and its Implementing Rules and Regulations (IRR)
- b. R.A. No. 11200 or An Act Providing for the Rank Classification in the Philippine National Police, Amending for the Purpose Section 28 of Republic Act No. 6975, as Amended, Otherwise Known as the "Department of the Interior and Local Government Act of 1990"
- c. NHQ-PCG/CG-1 Circular Nr 10-20 dated 28 September 2020, "Use of Academic Degree Title"

II. GENERAL:

a. When the PCG separated from the Philippine Navy (PN), the latter's rank classification was adopted by the former. Accordingly, the ranks used in addressing the PCG personnel were preceded by the word "Coast Guard." This is in accordance with Section 6 of R.A. No. 9993 and Rule 6.2 and 6.3 of its Implementing Rules and Regulations (IRR). However, at present, the word "Coast Guard" is not used in addressing the ranks of its personnel.

b. In order to clarify the command and responsibility of the PCG for effective and efficient administration, supervision and control among its uniformed personnel, anew rank titling is being implemented and guidelines pertaining thereto shall be put in place.

III. PURPOSE:

This Circular provides for the adoption of the rank classification system of the PCG in accordance with the PCG Law of 2009 and its IRR. Further, it provides for the guidelines on how the new Coast Guard Titling will be implemented.

IV. DEFINITION:

- a. PCG Non-Officers – members of the PCG who hold a rank given by the Commandant, Philippine Coast Guard and have the general responsibility in taking and following lawful orders from the PCG Officers that is necessary for the performance of PCG mandates.
- b. PCG Officers – classified into two categories: PCG General Line Officers and PCG Technical Line Officers. They are the members of the PCG Officer Corps who hold a commissioned rank appointed by the Secretary of Transportation that entitles them to assume high level of responsibility in leading other members of the PCG and in managing the government assets/resources entrusted under their command.
- c. Seniority and Lineal List (SLL) – document containing the names of all active PCG Officers and Non-Officers in the PCG service, arranged by ranks in accordance with the relative seniority.

V. POLICIES:

- a. The rank classification of the uniformed personnel of the PCG shall be as follows:

RANK	GRADE	ABBREVIATION
Coast Guard Admiral	O-10	CG ADM
Coast Guard Vice Admiral	O-9	CG VADM
Coast Guard Rear Admiral	O-8	CG RADM
Coast Guard Commodore	O-7	CG COMMO
Coast Guard Captain	O-6	CG CAPT
Coast Guard Commander	O-5	CG CDR
Coast Guard Lieutenant Commander	O-4	CG LCDR
Coast Guard Lieutenant Senior Grade	O-3	CG LTSG
Coast Guard Lieutenant Junior Grade	O-2	CG LTJG
Coast Guard Ensign	O-1	CG ENS
Coast Guard First Master Chief Petty Officer	E-10	CG FMCPPO
Coast Guard Master Chief Petty Officer	E-9	CG MCPPO
Coast Guard Senior Chief Petty Officer	E-8	CG SCPO
Coast Guard Chief Petty Officer	E-7	CG CPO
Coast Guard Petty Officer First Class	E-6	CG PO1



Coast Guard Petty Officer Second Class	E-5	CG PO2
Coast Guard Petty Officer Third Class	E-4	CG PO3
Coast Guard Seaman/Seawoman First	E-3	CG SN1/SW1
Coast Guard Seaman/Seawoman Second	E-2	CG SN2/SW2
Coast Guard Apprentice Seaman/Seawoman	E-1	CG ASN/ASW

b. Rank classification of the personnel shall be included in addressing the personnel of the PCG; provided that the correct abbreviation as provided herein shall be used.

c. Rank classification and the Functional Family Specialization Title of the personnel shall be included in addressing the personnel of the PCG; provided that the correct abbreviation and acronym as provided herein shall be used.

d. Academic degree of the personnel will be placed at the end of his/her Functional Family Specialization Title upon his/her option.

VI. PROCEDURES:

a. The PCG rank shall be preceded by the word "CG" followed by the name of the personnel and the word "PCG" (Branch of Service)

b. The academic degree title shall be put after the word "PCG," as provided for under NHQ-PCG/CG-1 Circular Nr 10-20 dated 28 September 2020, "Use of Academic Degree Title."

c. The Coast Guard titling shall follow the format prescribed herein, to wit:

	RANK	NAME	SERVICE	
a.	CG ENS	JUAN DELA CRUZ	PCG	
	RANK	NAME	SERVICE	ACADEMIC DEGREE
b.	CG CAPT	JOHN DOE	PCG	MS

VII. RESPONSIBILITY

a. Deputy Chief of Coast Guard Staff for Human Resource Management, CG-1 shall adopt the proper Coast Guard Titling of personnel in the PCG Seniority and Lineal List.

b. Coast Guard Adjutant shall adopt the proper Coast Guard Titling of personnel in handling documents such as Summary of Information, issuance of orders, and other related documents pertaining thereto.

c. All Functional/ Admin Support/ Operational Support/ Special Service/ Technical Service Command Commanders and District Commanders shall be responsible for the strict implementation of this Circular.

VIII. REPEALING CLAUSE

All provisions of existing policies and regulations not consistent with the provisions of this policy are hereby rescinded or modified accordingly upon approval and effectivity of this Circular.

IX. EFFECTIVITY:

This Circular shall take effect 15 days upon publication.

BY COMMAND OF ADMIRAL URSABIA:

OFFICIAL:

**FERDINAN B PICAR
COMMO PCG
Chief of Coast Guard Staff**


**JAYSIEBELL B FERRER
CDR PCG
Coast Guard Adjutant**