



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

CGLSC/CGIDS

30 May 2025

CIRCULAR
NUMBER 13-25

LOT AREA REQUIREMENT FOR COAST GUARD DISTRICT, COAST GUARD STATION AND COAST GUARD SUB-STATION BUILDINGS AND FACILITIES

1. REFERENCES

- A. Batas Pambansa Bilang 344, also known as "Accessibility Law" 2024 Revised Implementing Rules and Regulations dated 25 February 1983;
- B. Presidential Decree No. 1096, entitled "National Building Code of the Philippines" dated 19 February 1977; and
- C. Republic Act No. 9514, also known as "Revised Fire Code of the Philippines of 2008" dated 19 December 2008.

2. PURPOSE

To establish guidelines on determining the ideal lot area requirement of Coast Guard District, Coast Guard Station and Coast Guard Sub-Station buildings and facilities.

3. OBJECTIVE

To prescribe the minimum lot area for the development of Coast Guard District, Coast Guard Station and Coast Guard Sub-Station buildings and facilities based on the pertinent laws, rules and regulations, directives and guidelines.

4. SCOPE

This Circular shall cover all Coast Guard District, Coast Guard Station and Coast Guard Sub-Station buildings and facilities development and establishment.

This shall apply to all future projects or current projects where modification shall still be allowed.

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5. DEFINITION OF TERMS

- A. **Lot** – a parcel of land, established by plot, subdivision or otherwise permitted by law, adequate for occupancy by one or more uses or buildings.
- B. **Lot Area** – area of the land included within the boundaries of a lot.
- C. **Site Development Plan (SDP)** – a detailed plan for the development of a specific parcel of land, including the layout, design and infrastructure requirements, prepared in accordance with applicable laws, rules and regulations.
- D. **Typical Plan** – a standardized plan for a specific type of building, structure or development which serves as a guide for construction and development.

6. POLICIES

- A. PCG Units shall utilize the Circular in determination of ideal and minimum lot area requirement for Coast Guard District, Coast Guard Station and Coast Guard Sub-Station development indicated in this Circular.
- B. If the end user acquires a lot area lesser than the area prescribed by this Circular, only priority and suitable buildings shall be developed. The end user may acquire an additional lot within the area of responsibility to accommodate other deficient facilities until the minimum lot area prescribed by this Circular is attained.
- C. The Coast Guard Infrastructure Development Service (CGIDS) shall revise/amend schematic plans, technical specifications, scope of works and cost estimate to ensure compliance with the Circular.
- D. The lot area requirement technical support services for Coast Guard District, Coast Guard Station and Coast Guard Sub-Station given by CGIDS to PCG Units shall be based on this Circular.
- E. The CGIDS or implementing unit shall ensure compliance of the PCG infrastructure projects to this Circular through design, supervision, monitoring, inspection and coordination to the implementing Unit, end-user and contractor/s.
- F. The complete project documents, i.e., design and schematic plans, technical specifications, scope of works and cost estimate must adhere to this Circular.
- G. The CGIDS shall update the Circular provision to the future laws, rules and guidelines regarding minimum space allocation standards.



7. GUIDELINES

The typical SDP for a Coast Guard District (**Annex A**), Coast Guard Station (**Annex B**), and Coast Guard Sub-Station (**Annex C**) was established based on the corresponding space requirements. Through the developed SDP, the respective lot areas were determined as follows:

COAST GUARD DISTRICT		
28,675 SQM LOT		
BUILDING		TOTAL AREA
1	4 Storey Coast Guard District Building with Roof Deck	3,114.00 sqm
2	Logistics & Finance Management Center	473.70 sqm
3	Finance Service Unit	473.70 sqm
4	CGK9 Unit	473.70 sqm
5	Maritime Safety Service Unit	473.70 sqm
6	Maritime Environmental Protection Unit	473.70 sqm
7	Special Operations Unit	473.70 sqm
8	Infrastructure Development Service	473.70 sqm
9	2 Storey Chapel Building	658.00 sqm
10	Infirmery Building with Roof Deck	658.00 sqm
11	1 Storey Warehouse with Mezzanine	566.40 sqm
12	1 Storey Mosque Building	375.00 sqm
13	2 Storey Motorpool Building	312.00 sqm
14	Power Room	225.00 sqm
15	1 Storey Gym Building	225.00 sqm
16	Sewage Treatment Plant	350.00 sqm
17	Overhead Water Tanks	324.00 sqm
18	Stage	100.00 sqm
19	Swimming Pool 25mmX12.5m with Support Facilities	312.50 sqm
20	Tennis Court	195.00 sqm
21	Badminton Court	69.00 sqm
22	Basketball Court	358.00 sqm

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23	Guardhouse (Entrance)	83.00 sqm
24	Guardhouse (Exit)	83.00 sqm
25	Parking	2,974.00 sqm
26	Formation/Parade Ground	4,390.50 sqm

COAST GUARD STATION		
1,414.16 SQM LOT		
1	3 Storey Coast Guard Station Building with Roof Deck	710.60 sqm
2	Guard House Entrance	5.00 sqm
3	Guard House Exit	5.00 sqm
4	Storage	49.00 sqm
5	Boat Shed	34.32 sqm
6	Parking Area	111.01 sqm

COAST GUARD SUB-STATION		
1,326.18 SQM LOT		
1	2 Storey Coast Guard Sub-Station Building with Roof Deck	473.70 sqm
2	Guard House with Brig	60.00 sqm
3	Guard House	5.00 sqm
4	Boat Shed	34.32 sqm
5	Storage	49.00 sqm
6	Parking area	79.98 sqm

8. RESPONSIBILITY CLAUSE

Project Proponents shall be responsible in ensuring that all Coast Guard District, Coast Guard Station and Coast Guard Sub-Station development are presented to CGIDS for the latter's evaluation and review.

9. RESCISSION

All publications in conflict with this Circular are hereby repealed, rescinded or modified accordingly.

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10. EFFECTIVITY

This Circular shall take effect upon publication.

BY COMMAND OF ADMIRAL GAVAN PCG:

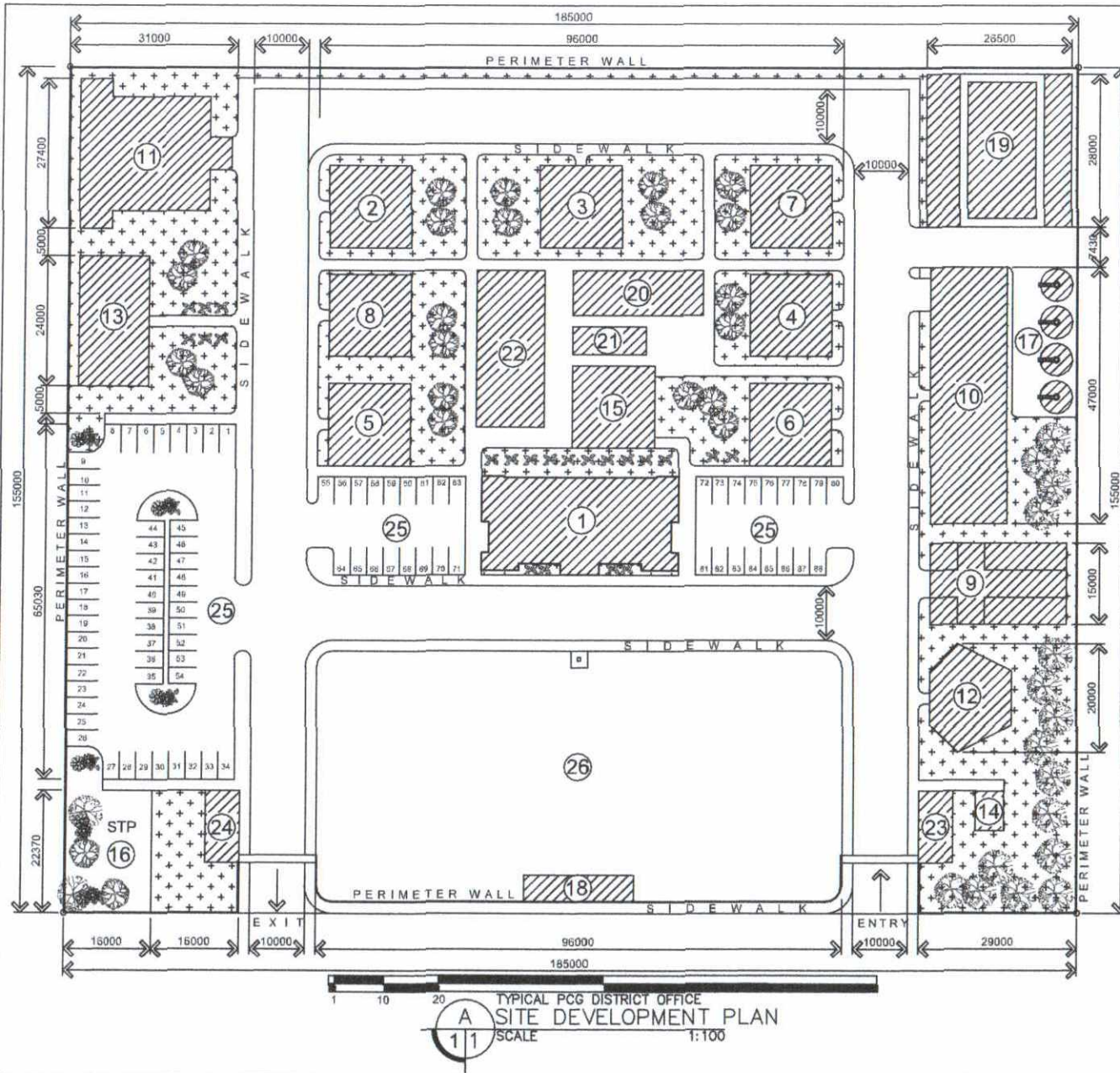
OFFICIAL:

HOSTILLO ARTURO E CORNELIO
RADM PCG
Chief of Coast Guard Staff


JAYSIEBELL B FERRER
PCDR PCG
Coast Guard Adjutant

Annexes:

- A – *Coast Guard District Site Development Plan*
- B – *Coast Guard Station Site Development Plan*
- C – *Coast Guard Station Perspective*
- D – *Coast Guard Sub-Station Site Development Plan*
- E – *Coast Guard Sub-Station Perspective*



LEGENDS

1. 4- Storey District Building
2. Logistics & Finance Management Center
3. Finance Service Unit
4. CGK9 Unit
5. Maritime Safety Service Unit
6. Maritime Environmental Protection Unit
7. Infrastructure Development Service Unit
8. Special Operation Unit
9. 2- Storey Chapel Building
10. Infirmary Building w/ Roof Deck
11. 1- Storey Warehouse with Mezzanine
12. 1- Storey Mosque Building
13. 2-Storey Motorpool Building
14. Power Room
15. 1- Storey Gym Building
16. Sewage Treatment Plant
17. Overhead Water Tanks
18. Stage
19. Swimming Pool 25mmX12.5m W/ Support Facilities
20. Tennis Court
21. Badminton Court
22. Basketball Court
23. Guardhouse (Entrance)
24. Guardhouse (Exit)
25. Parking
26. Formation/Parade Ground

 FLAG POLE


BUILDING/STRUCTURE

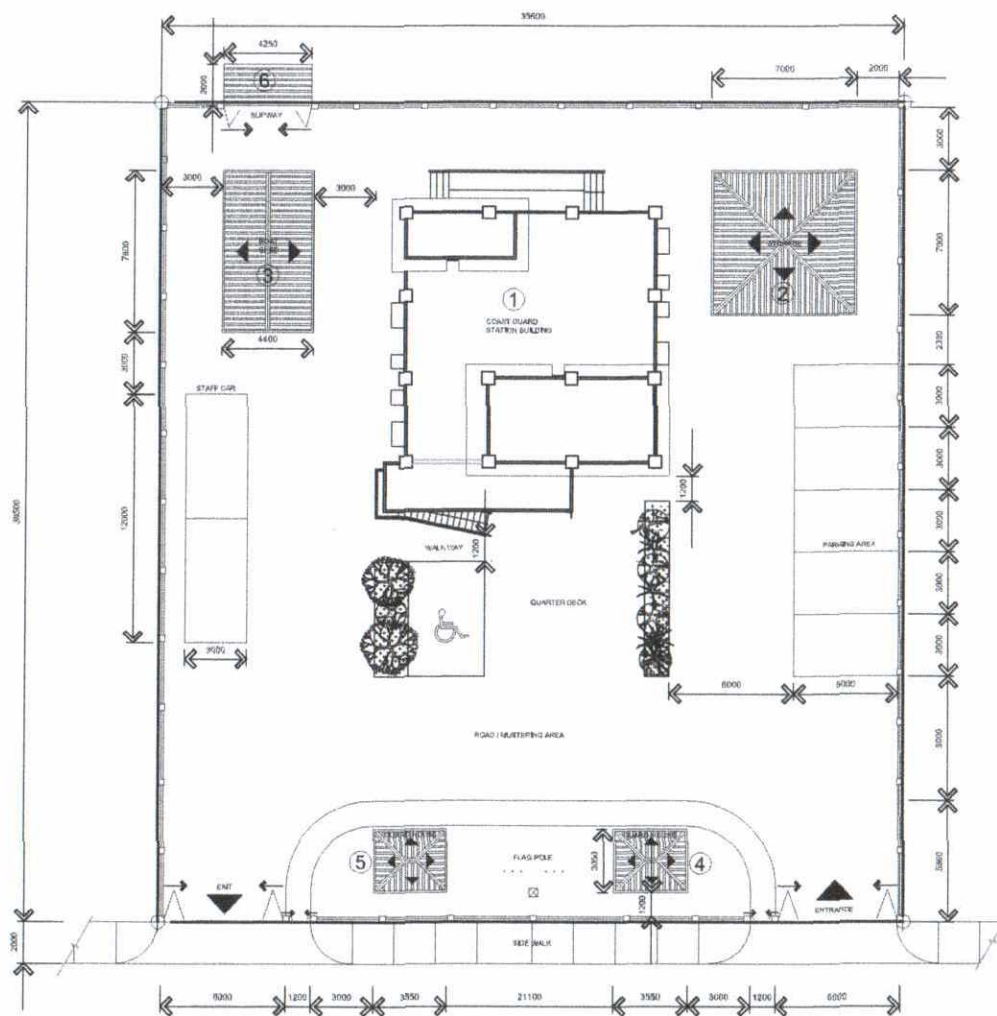
SOFTSCAPE AREAS

TOTAL LOT AREA: 28,675.00 m²



NOTE:
THE SITE DEVELOPMENT PLAN IS A TYPICAL
PREFERRED LAYOUT OF BUILDINGS AND
FACILITIES SUBJECT TO RE-ORIENTATION /
REARRANGEMENT BASED ON THE EXISTING
SITE CONDITION, LOT CHARACTERISTICS
INCLUDING BUT NOT LIMITED TO: LOT AREA,
PERIMETER, TOPOGRAPHY, RIGHT OF WAY
AND SOURCE OF UTILITY

	PHILIPPINE COAST GUARD HEADQUARTERS PHILIPPINE COAST GUARD 139 25TH ST. PORT AREA MANILA COAST GUARD INFRASTRUCTURE DEVELOPMENT SERVICE CGBF, Muelle de la Industria, Farola Compound Binondo, Manila 1008	PROJECT AND LOCATION	SHEET CONTENT	BRANCH	SUBMITTED BY	RECOMMENDING APPROVAL	APPROVED BY	SHEET NO
		DESIGN AND BUILD FOR THE CONSTRUCTION OF COAST GUARD K9 FORCE ACADEMY CLARK, BAKALACAT, PAMPANGA PHILIPPINE COAST GUARD	SITE AREA ANALYSIS	Architectural Branch	CG LT REYNER JAN P DAGOHY (CGSAR 04, DAGO)	Engr Hilario A Adaya, REE	CG COMMO PRUDENCIO C PATRICIO JR	<div><div>A01</div><div>0101</div></div>
				PREPARED BY SN2 Joshua R Payapoin PCG <small>(Number: Architectural Branch, CODE)</small>				



LEGEND

- ① 3- Storey Coast Guard Station Building
- ② Storage
- ③ Boat Shed
- ④ Guard House (Entrance)
- ⑤ Guard House (Exit)
- ⑥ Slipway
- ⊗ Flag Pole

CG STATION
SITE DEVELOPMENT PLAN
SCALE 1:350M



PHILIPPINE COAST GUARD
HEADQUARTERS PHILIPPINE COAST GUARD
139 25TH ST., PORT AREA, MANILA
**COAST GUARD INFRASTRUCTURE
DEVELOPMENT SERVICE**
CGBF, Muelle de la Industria, Parola Compound
Binondo, Manila 1000

PROJECT AND LOCATION

COAST GUARD STATION LOT REQUIREMENT

PHILIPPINE COAST GUARD

SHEET CONTENT

BRANCH

Architectural Branch

PREPARED BY

SN7 Joshua R Payapalan PCG
Asst. PGIC, West District Branch, CGSB

CHECKED BY

ENS JOHN PATRICK E FERRE PCG
Field Architect, CGSB

SUBMITTED BY

LT REYNER JAN P DAGOHAY PCG
Head, Engineering, Operation and CGSB

RECOMMENDING APPROVAL

CDR LAURINCE IVAN N FELIZARTE PCG
Asst. PGIC, West District Branch, CGSB

APPROVED BY


COMMO PRUDENCIO C PATRICIO JR PCG
Commander, CGSB

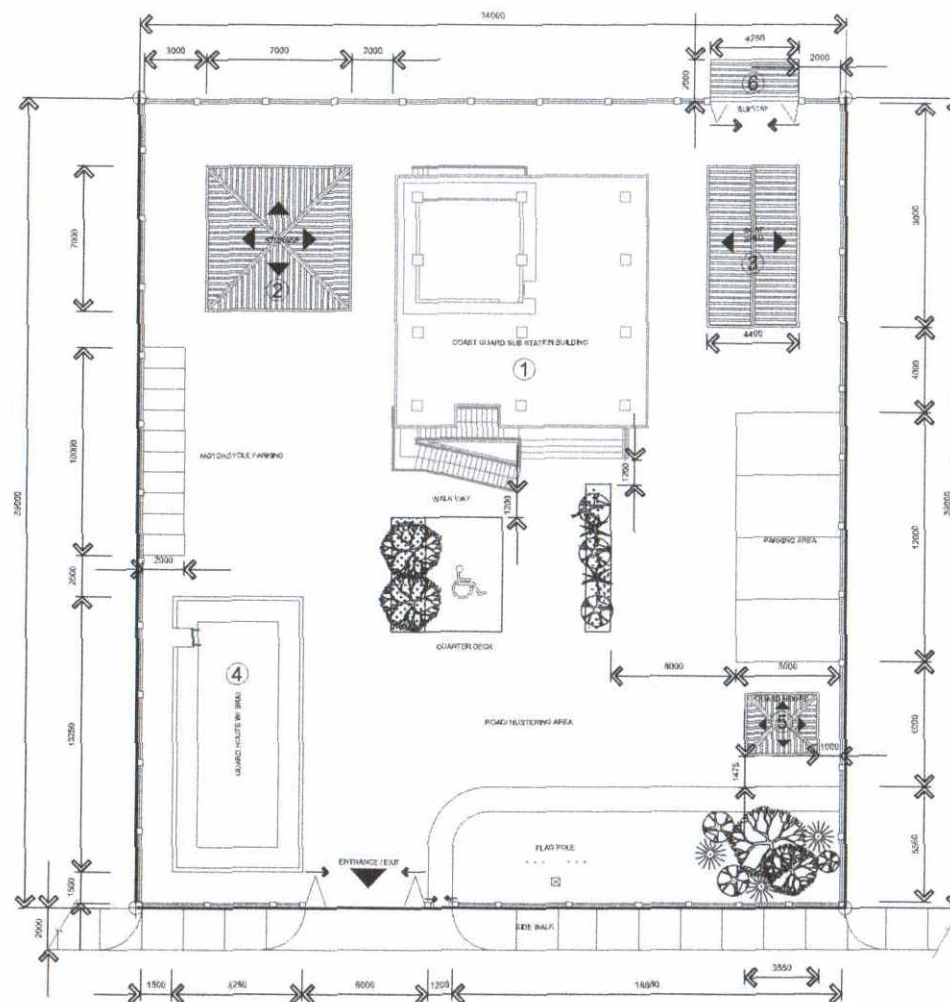
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CG STATION
PERSPECTIVE
SCALE 1/8" = 1'-0" NTC

	PHILIPPINE COAST GUARD HEADQUARTERS PHILIPPINE COAST GUARD 139 25TH ST., PORT AREA, MANILA COAST GUARD INFRASTRUCTURE DEVELOPMENT SERVICE CGBF, Musile della Industria, Farola Compound Alibon, Manila 1456	PROJECT AND LOCATION COAST GUARD STATION LOT REQUIREMENT PHILIPPINE COAST GUARD	SHEET CONTENT 	BRANCH Architectural Branch PREPARED BY SN2 Joshua R. Puyopdin PCG Acting PSE, Architectural Branch, CGS CHECKED BY ENS JOHN PATRICK E. PERRE PCG Head of Section, Design Group	SUBMITTED BY LT REYNER JAN P. DAGOHAY PCG Head, Engineering Department, CGS	RECOMMENDING APPROVAL CDR LAURANCE IVAN N. FELIZARTE PCG Acting PSE, Engineering Department, CGS	APPROVED BY COMMO PRUDENCIO C. PATRICIO JR. PCG Commander, CGS	SHEET NO A01 01 02
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LEGEND

- ① 2- Storey Coast Guard Sub Station Building
 - ② Storage
 - ③ Boat Shed
 - ④ Guard House w/ Brig
 - ⑤ Guard House
 - ⑥ Slipway
-  Flag Pole

CG SUB STATION
SITE DEVELOPMENT PLAN
SCALE 1:2500



PHILIPPINE COAST GUARD
HEADQUARTERS PHILIPPINE COAST GUARD
139 25TH ST., PORT AREA, MANILA
**COAST GUARD INFRASTRUCTURE
DEVELOPMENT SERVICE**
CGBF, Muella de Industria, Farol Compound
Binondo, Manila 1006

PROJECT AND LOCATION

COAST GUARD SUB-STATION LOT REQUIREMENT

PHILIPPINE COAST GUARD

BRANCH	Architectural Branch
PREPARED BY	SN2 Joshua R Payapelin PCG Asstg. POC, Asst. Mission Group, OOD
CHECKED BY	ENS JOHN PATRICK E FERRE PCG

SUBMITTED BY

LT REYNER JAN P DAGOHY PCG
JPMR, Operations Department, CGMR

RECOMMENDING APPROVAL

CDR LAURINCE IVAN N FELIZARTE PCG
Acting Deputy Commander, CAGB

APPROVED BY


COMMO PRUDENCIO C PATRICIO JR PCG
Chairman, C-1000

SHEET NO

A02	
02	02



CG SUB STATION
PERSPECTIVE
SCALE NYC

	PHILIPPINE COAST GUARD HEADQUARTERS PHILIPPINE COAST GUARD 139 25TH ST., PORT AREA, MANILA COAST GUARD INFRASTRUCTURE DEVELOPMENT SERVICE CGBF, Muelle de la Industria, Farola Compound Binondo, Manila 1008	PROJECT AND LOCATION COAST GUARD SUB-STATION LOT REQUIREMENT PHILIPPINE COAST GUARD	SHEET CONTENT	BRANCH Architectural Branch	SUBMITTED BY LT REYNER JAN P DAGOHIOY PCG <small>Head Engineer/Supervisor, CGBF</small>	RECOMMENDING APPROVAL CDR LAURINCE IVAN N FELIZARTE PCG <small>Acting Deputy Commander, CGBF</small>	APPROVED BY COMMO PRUDENCIO C PATRICIO JR PCG <small>President, CGBF</small>	SHEET NO <div>A01 01 02</div>
				PREPARED BY SN2 Joshua R Payapalan PCG <small>Acting PDE, Anti-Human Trafficking, CGBF</small>				
				CHECKED BY ENS JOHN PATRICK E FIERRE PCG <small>Acting PDE, Anti-Human Trafficking, CGBF</small>				

JK