



TANGGAPAN NG KOMANDANTE
(OFFICE OF THE COMMANDANT)
PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(National Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

MEMORANDUM

To : **ALL PCG UNITS**

From : **COMMANDANT, PHILIPPINE COAST GUARD**

Subject : Adoption of Key Matters Discussed During the Conduct of the
2nd Program, Performance and Budget Execution Review

Date : **29 AUG 2025**

1. In view of the recently conducted Program, Performance and Budget Execution Review (PPBER), and upon the recommendation of the PBAC Core Group, the following key matters are hereby adopted and shall be implemented accordingly by all concerned PCG units:

- Residual funds and all 2nd quarter programs, activities, and projects (P/A/Ps) without active procurement processes are to be captured and reallocated to other priority projects of the Command;
- Any over-obligation incurred will be offset and deducted from the 2nd Semester (3rd and 4th Qtr) allocation;
- All PCG units are required to review and update their respective Key Performance Indicators (KPIs) to ensure alignment with their functions and objectives. Coordination with O/CG-3 is specified for this purpose;
- O/CG-10 to monitor the transferred funds for the repair and maintenance of small floating assets and ensure timely obligation;
- O/CG-12 is tasked with issuing guidelines on the conduct of unit trainings and seminars. Expenses are to be limited to training-related needs with minimal representation expenses (e.g., meals). Additionally, all requests for FOL allocations related to these activities shall be endorsed by O/CG-12 prior to processing. PCG Districts are also directed to submit a list of trainings that can be carried out within their respective areas of responsibility to O/CG-12 to support localized implementation and improve operational efficiency;



- All repair programs must be scheduled and implemented within the 1st Quarter of the fiscal year to ensure timely execution and full utilization of funds;
 - O/CG-8 and MSSC are to conduct an immediate assessment on the repairability of all lighthouses to support maintenance prioritization;
 - O/CG-4 is tasked with submitting updated Table of Equipment and Table of Facilities to support operational readiness evaluations;
 - All requests for travel funds must be endorsed by O/CG-1 for local travel and O/CG-5 for foreign travel before submission for approval; and
 - All PCG units are reminded to reduce unnecessary expenses and use alternative platforms for meetings when possible.
2. All PCG units are directed to immediately implement the above guidance and ensure that all future programming and budget execution strictly align with the Command's operational and financial priorities.
3. For strict compliance.

ADMIRAL RONNIE GIL L GAVAN PCG

